



# Maplefields Academy

A Specialist Social, Emotional & Mental Health Academy

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April 2023

Dear Sir or Madam

Thank you for your enquiry regarding the post of Site Facilities Assistant. This post is designed to support our Site Facilities Manager in all aspects of maintaining the Academy building and grounds and to comply with all aspects of Health & Safety, as and when required.

The purpose of this role is to work closely with the Site Facilities Manager to help maintain the building and grounds. Duties will include painting and decorating, gardening, window cleaning; a general handyman in essence with strong DIY skills. More details are within the job description.

The successful candidate will have excellent organisational skills; be self-motivated and enthusiastic; they must be flexible and happy to help. A good sense of humour and the ability to remain positive are highly desirable qualities for this role

We are a high-performing, SEMH special school which was judged as Outstanding in every area by Ofsted. We are not remotely complacent about this and are committed to ensuring that the quality of provision we offer to our students is consistently excellent. We believe that such sustained success is a team effort and every member of staff contributes to that level of excellence. We are a relatively small school, but we still have a distinctly 'family' atmosphere. Visitors to the School often comment on the friendly and supportive ethos.

Please note that this post is paid at Grade F fixed point 6 for qualified staff, which is £21,968 per annum. We are looking for a colleague to work 2:00pm – 10:00pm Monday – Thursday and 2:00pm – 9:30pm on a Friday for 52 weeks per year.

The closing date for this post is **12pm on Tuesday 6<sup>th</sup> June 2023**. Application forms are available from the school website and we would encourage applicants to include as much information as possible within their application. Applications should be posted to the Personnel Manager at Maplefields Academy or emailed to [mbason@maplefields.northants.sch.uk](mailto:mbason@maplefields.northants.sch.uk)

Maplefields Academy is an equal opportunities employer. We are committed to the safeguarding and welfare of our students and expect all staff to share this commitment. An enhanced disclosure from the Disclosure and Barring Service is required for all successful applicants

Yours sincerely

Miss J. Walker – Head Teacher



Maplefields  
Training & Development



ELSA  
NETWORK

