



Wheeler Primary School

Steering a course for success
Wheeler Street
Hull
HU3 5QE

Tel: 01482 353125 Fax: 01482 352724

www.wheelerprimary.org.uk / email: admin.wheeler@hcat.org.uk



Site Facilities Officer Grade 4 SCP 5-7 (£19312-20092)

37 hours per week

6:00am-9:45am – 2:30pm- 6:00pm (Mon-Fri but will require some flexibility)

Permanent Post

Full Time

Start Date: as soon as possible

We are looking for a motivated, conscientious 'and proactive team player 'to join our Wheeler Family. The successful person will play a crucial role in ensuring our premises are welcoming and maintained to the highest standards for our children, staff, and community.

We are a large Victorian School with listed building status and serve a diverse and caring community.

You will need to be flexible and adapt to the needs of the school – this may involve a change in hours at short notice.

We are looking for somebody who ideally has a background in the maintenance of buildings and/or a specific trade such as painter/decorator, carpenter etc.

The successful candidates will:

- Be willing to carry out minor repairs and maintenance work.
- Be energetic, enthusiastic and have positive relationships with all stakeholders
- Be responsible for health and safety and Risk Management along with the Senior Leadership Team
- Have knowledge of policies including COSHH
- Have a real sense of pride in our school and the community.
- Promote the safeguarding and welfare of all children.
- Open and close the site.
- Be able to supervise the work of the cleaning staff

We can offer:

- A varied role where you can utilise your existing skills.
- Hard-working, motivated and knowledgeable staff, who work together in the best interests of children
- Opportunities to work with colleagues across all our HCAT schools
- Investment in your development, through targeted CPD

If you would like to discuss the post further, or to arrange a visit to our school (COVID-19 permitting), please contact Mrs Tracey Garraway – School Business Manager on 01482 353125 or email tracey.garraway@hcat.org.uk

Closing Date: Friday 5th Feb 2021 (12 noon)

Shortlisting: Friday 5th February (pm)

Interviews to be held: Thursday 11th February



Headteacher: Mrs Claire Mudd
Deputy Headteacher: Miss P. Scowen
Assistant Headteachers: Miss K. Owston and Mrs J. Moate

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