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	Essential	Desirable
Qualifications and training	English (required)	<ul style="list-style-type: none"> Role related Qualifications and training expertise
Experience	<ul style="list-style-type: none"> Caretaking: 1 year (required) Site Maintenance: 1 year (required) 	<ul style="list-style-type: none"> Previous experience working within an education setting.
Knowledge and skills	<ul style="list-style-type: none"> Willing to undertake job related training including Safeguarding and Data Protection training. Health and Safety Walks to identify hazards around the site Upkeeping with safety checks e.g. fire alarm, intruder alarm, and legionella testing Carry out general maintenance tasks around the school and grounds, including minor repairs and DIY tasks. Assist with contractors during school holidays, ensuring access to the school and supporting maintenance works. Be available during the Easter and summer holiday periods as required by the Headteacher, with flexibility depending on the work being completed. Ensure the security of the school site, acting as a 'Key Holder' and responding to callouts when necessary (e.g., alarm triggers). Take the initiative to carry out practical DIY jobs and effectively use maintenance equipment and machinery to ensure the smooth running of the school. Carry out emergency cleaning duties, such as addressing spillages or accidents promptly. Move furniture and other equipment for special events or meetings. Maintain the school grounds, including seasonal gardening, trimming, and pruning, and clearing rubbish, leaves, and snow/ice to ensure safety and accessibility, especially for fire exits and escape routes. Keep accurate records of testing 	<ul style="list-style-type: none"> Have an awareness of policies and procedures relating to working in a school Be able to contribute to the wider school community and activities

	<ul style="list-style-type: none"> • Receipt and distribute ordered goods, materials, and equipment, ensuring that items are delivered and distributed appropriately to staff. 	
Personal qualities	<p>The successful candidate will be:</p> <ul style="list-style-type: none"> • Able to work with children in a calm manner • Able to communicate effectively. • Flexible and positive towards change. • Friendly with a sense of humour and positive attitude. • Willing to work as part of a team. • Reliable and organised. • Able to use their own initiative • Approachable and self-motivated. • Able to perform all duties and responsibilities in work location with reasonable adjustments where appropriate. • Able to maintain a high level of confidentiality and discretion at all times. 	<p>The successful candidate will be able to meet the attributes of the Trusts Values:</p> <p>Aspiration</p> <ul style="list-style-type: none"> • Inclusive and respectful to all our colleagues • Keen to keep developing and receptive to change • Reflective and learn from mistakes <p>Believe</p> <ul style="list-style-type: none"> • Passionate and have a positive outlook • Confident to share their opinions and ideas and value those of others • Solution focused <p>Community</p> <ul style="list-style-type: none"> • Considerate of all • Welcoming • Adaptable • Understanding of the needs of the wider community • Look after our own and each other's well being

All candidates must be;

- Eligible to work in the UK.
- Open to having the relevant security checks made on them, e.g. an enhanced DBS check.
- Suitable to work with children and young people