

## Person Specification – Site Management Apprentice

Category	Essential	Desirable	Method of Assessment
<b>Physical</b>	<ul style="list-style-type: none"> <li>• Smart appearance</li> <li>• Able to move furniture and equipment around the site.</li> <li>• Food communication skills.</li> </ul>		Application Form
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Educated to GCSE Level C in English and Mathematics</li> </ul>	•	Application Form and Interview
<b>Experience</b>	•	•	Application Form and Interview
<b>Training</b>	<ul style="list-style-type: none"> <li>• Willing to participate fully in all relevant training, including training to support the postholder in their safeguarding responsibilities.</li> </ul>	•	Application Form and Interview.
<b>Special Knowledge</b>	•	<ul style="list-style-type: none"> <li>• Knowledge of Health and Safety and Work legislation</li> </ul>	
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Able to work flexibly including some evening work.</li> </ul>	•	
<b>Disposition</b>	<ul style="list-style-type: none"> <li>• To be an excellent team player.</li> <li>• Able to work on own initiative.</li> <li>• Able to remain calm under.</li> <li>• Willing to adapt and learn new skills.</li> </ul>	•	
<b>Practical and Intellectual Skills</b>	<ul style="list-style-type: none"> <li>• Commitment to safeguarding children and young people.</li> <li>• Good communication skills.</li> <li>• ICT literate.</li> </ul>	•	
<b>Legal Requirements</b>	<ul style="list-style-type: none"> <li>• Enhanced Criminal Records Bureau Check confirming the appointee is not on the Children's Barred list.</li> </ul>	•	

	<ul style="list-style-type: none"><li>• This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role.</li></ul>		
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**Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.**