





## We are advertising for:

## **Full time Site Manager**

Full time, all year round (Monday to Friday) 06:30am – 09:45am AND 02:15pm – 06:30pm

### Pay Grade:

Scale Point 11-16 (22129-24432)

Permanent

The successful candidate will be responsible for managing and maintaining two school sites (St Saviour's Infant School and St Saviour's Junior School – the two sites are next door to each other)

Are you passionate about providing the best start for children; innovative and ready to make your mark across two schools. If so, we have a fantastic opportunity for an energetic and motivated Site Manager to join our team to help us ensure that our school provides a safe, welcoming and purposeful environment for children, staff and visitors.

The children, staff and Governors of St Saviour's are looking for a practical and well-motivated person for the post of Site Manager to join our team of committed staff. We are very proud of our school sites so we especially want someone who will really care for our schools, ensuring it looks its best, is safe and exemplifies the high expectations we have for our children.

The role will include a wide range of responsibilities and duties connected with the fabric of the building, health and safety, grounds and facilities maintenance and security.

#### You will need to:

- be a hands on individual who can develop and implement systems/procedures as well as maintain current ones
- be sympathetic to environmental concerns regarding the school and grounds
- be able to prepare and implement risk assessments and any recommendations
- contribute to projects and maintenance schedules
- be practical, with good DIY skills.
- Have basic ICT skills in order maintain our online compliance system
- Be a good communicator and work with the school teams and external companies

# We can offer:

- A school with happy, enthusiastic and polite children
- good professional development opportunities supported by a Trust central team
- a caring, committed and inclusive ethos
- a committed friendly, supportive staff team

Candidates are invited to contact Joe Beament (Executive Headteacher) if they have any questions. By emailing <u>JuniorEnquiries@stsaviours.bwmat.org</u>. Candidates are also welcome to visit the schools for a tour.

We encourage candidates to visit our school website (<u>www.stsavioursbath.co.uk</u>) to learn more about our school.





Benefits of working for the Bath & Wells Multi Academy Trust include; a generous pension scheme, enhanced sickness and parental benefits and a supportive working environment.

The Bath & Wells Multi Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS and all relevant pre-employment checks.

Application forms should be accompanied by a full letter of application and sent to— JuniorEnquiries@stsaviours.bwmat.org

Closing date: Wednesday 27th April 2022

Interview date: Week Beginning Monday 2<sup>nd</sup> May and Monday 9<sup>th</sup> May 2022

This post will commence: ASAP