**Site Services Officer**

**Lyng Hall School**

**Grade 4 £25,183 - £28,624**

**37 Hours per Week, All Year Round**

Lyng Hall is a successful and inclusive school with good outcomes for pupils. We pride ourselves on removing barriers to learning through our core values: passion and ambition.

At Lyng Hall School we aim to build meaningful relationships based on trust and mutual respect. We are committed to supporting all staff and students to “be the best you can be”.

The Governors are seeking to appoint a professional and enthusiastic **Site Services Officer** to join our team. They will be responsible for the day-to-day maintenance and upkeep of the site and some of the key duties include the management of site services staff, reporting on all aspects of site maintenance, transportation of pupils to and from various locations and activities associated with janitoring and handyperson duties.

Finham Park Multi Academy Trust is a growing organisation, which is currently made up of 7 schools across Coventry and Warwickshire. The Primary and Secondary schools in Finham Park MAT will set out to pioneer, innovate and deliver a “World Class” education for all.

**Closing date: 13th Jan 2025 @9am**

**Interview date: TBC**

Applications are submitted through our Every Candidate Portal. Click the link below to take you directly to the site.

<https://candidates.every.education/Vacancies/Details?advertKey=35757063-b833-4df3-a54c-ae4d33d815da>

Alternatively, you can click on the ‘application form’ on our careers website which will direct you to the application page.

To request any of the documents in an accessible format, or to request an application form via email please contact [apply@finhampark.co.uk](mailto:apply@finhampark.co.uk) or call 02477 180000 and select option 2 for HR.

If you are a new user to our portal, you can click on ‘Register’ to complete your candidate profile. If you want to apply directly for this role and not save your data for any future vacancies, you can click on the ‘Apply Now’ button at the bottom of Every page.

For further information on this role and other opportunities within the MAT, please visit <https://careers.fpmat.co.uk>

**Finham Park MAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.  We follow safer recruitment practices and appointments will be subject to an enhanced DBS check.**

**Finham Park Multi Academy Trust requires all applicants to be eligible to work in the UK with no restrictions as we are unable to offer sponsorship/work visas. You will be required to provide proof of Right to Work at interview stage and if you are offered a job position with us.**

**Online Checks**

**In line with KCSIE (Keeping children Safe in Education) 2024 we will complete online searches as part of our due diligence on all shortlisted candidates. If anything is identified as part of these checks they will be discussed with you at interview. If any safeguarding concerns are identified we reserve the right to withdraw your application.**