

SITE SUPERVISOR REQUIRED

Partnership of Catholic Schools



St Mary's Catholic Primary School
Bungalow Rd, Edlington
DN12 1DL

Full Time

Permanent

Required February 2025

Application forms can be requested, and should be returned to the school by emailing

Sarah.cashmore@francisxavier.co.uk

Our partnership of schools is committed to safeguarding and promoting the welfare of children. This post involves working with children and therefore if successful you will be required to apply for a Disclosure and Barring Service records check at an enhanced level.

Further information about the Disclosure Scheme can be found at www.gov.uk/disclosure-barring-service-check

We are committed to the equality of opportunity in the services provided to customers and all aspects of employment. Our recruitment policies, procedures and practices enable all applicants to be considered on merit and ability to do the job. We will make reasonable adjustments, in line with the Equality Act, for disabled applicants if these are needed.

Closing Date: Monday 20th January 2025, 11am

Interviews: Monday 27th January 2025

The Governing Body is fully committed to safeguarding and to promoting the welfare of children and applicants will undergo child protection screening appropriate to the post, including checks with past employers. The role is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates will be subject to an enhanced DBS certificate, the role is engaged in regulated activity and will therefore require a children's barred list check. Shortlisted Applicants will be required to complete a self-disclosure

Salary Range:

Grade 7.12 – 7.20 (£26,213 – 29,878)

35 hours per week

6:30am-10:00am and 2:00pm-5:30pm

The children, staff and governors of our schools would like to appoint a Site Supervisor to join our team

Requirements:-

- Supports the vision and values of the school
- Good communication skills
- Understand and commitment to working within Health & Safety legislation
- Be willing to undertake any training required
- Be flexible in their approach to work
- Experience of general maintenance and DIY
- Be a team player with the ability to work individually using their own initiative
- Can undertake duties to ensure the cleanliness, maintenance and tidiness of the building and outdoor area
- Open the building, ensure the safety of the area for staff and pupils
- Some general gardening duties to be undertaken on a regular basis
- Be able to operate machinery, including tools

The post will require the ability to undertake physical tasks, manual handling, work at heights and lone working.

We warmly welcome applications from all sectors of the community.

