

JACK HUNT SCHOOL

Hard work Integrity Kindness



Bradwell Road, Peterborough, PE3 9PY email: recruitment@jhs.pkat.co.uk web: www.jackhunt.net tel: 01733 263526

Sixth Form Careers Information, Advice and Guidance Co-ordinator

We require a Sixth Form Careers Information, Advice and Guidance Co-ordinator to support our Sixth Form team.

The purpose of this role is to provide students in our Sixth Form with first class information, advice and guidance through various activities to enable students to make well informed decisions about their future pathways Post 16 and 18.

The successful candidate will have experience of providing careers information, advice and guidance in a similar role, understand the secondary education sector, have a high regard for confidentiality, and be able to communicate well at all required levels.

This appointment is for 27.5 hours per week, Monday-Friday 9.10am-3.10pm, term time plus 1 additional week to be used throughout the year.

Salary:

NJC Grade 6 SCP points 7-12, actual salary is £15,870 - £17,189 per annum.

For more information, please contact recruitment@jhs.pkat.co.uk

Jack Hunt is an oversubscribed 11-18 vibrant, multi ethnic co-educational, comprehensive school with outstanding community cohesion.

The school provides an exceptional in-house CPD programme to enhance career development. If you want to truly make a difference to the lives and aspirations of our students, we look forward to hearing from you.

The Governing Body of Jack Hunt School is committed to safeguarding and promoting the welfare of children and young people.

Application form and further details available on the Trust website: www.PKAT.co.uk/vacancies

Closing date: Wednesday 5 February 2025 at 9.00 am

Applications will be reviewed as they are received, and suitable candidates invited for interview. We reserve the right to withdraw this advert should a suitable candidate be appointed.



PETERBOROUGH KEYS
ACADEMIES TRUST