

**Person Specification**  
**Progress Coach**

Criteria	E/D	A/I
<b><u>Qualifications</u></b>		
Good standard of education up to GCSE or equivalent - Excellent literacy and numeracy skills	E	A/I
Degree or Level 3 qualification in relevant subject area	E	A/I
Coaching qualification	D	A/I
PGCE, Cert Ed or equivalent	D	A/I
<b><u>Knowledge and Experience</u></b>		
Ability to demonstrate experience of coaching and mentoring learners	E	A/I
Previous recent experience working within an Education or Youth setting	D	A/I
Comprehensive experience within a Learning Support Environment	E	A/I
Understanding of the range of needs of learners in an educational setting	E	A/I
Able to demonstrate a commitment to and awareness of the importance of Safeguarding	E	A/I
<b><u>Skills and Abilities</u></b>		
Ability to determine priorities and make decisions, supported by excellent organisational skills.	E	A/I
Excellent communication and interpersonal skills	E	A/I
Ability to manage multiple tasks in a fast-paced environment	E	A/I
Demonstrate a good level of IT competence. Must be able to navigate the Internet and Intranets as well as being willing and able to learn how to use new IT packages and systems	E	A/I
Ability to work independently and as part of a team in order to deliver individual and team objectives	E	A/I
Identifies opportunities to improve and develop existing practices.	E	A/I
Proactive, self-motivated and committed to continuous personal and professional development	E	A/I
Able to connect with young people in both group and one to one situations and display empathy	E	A/I
A commitment to the RH6's culture which places people at the centre of everything we do	E	A/I
A commitment to the established ethos of the organisation as a partnership between learners, staff, governors, employers, parents and other stakeholders	E	A/I
The promotion of high professional, moral and personal standards in all aspects of the organisation, subscribing to the Nolan Principles	E	A/I
The continuous pursuit of high standards and excellence in all services provided by the organisation.	E	A/I
A commitment to ensuring that all members of the organisation are valued, motivated and encouraged.	E	A/I
<b><u>Commitment to Equal Opportunities</u></b>		
Ability to understand and demonstrate commitment to equality and diversity	E	A/I