



**GUMLEY HOUSE
SCHOOL FCJ**

Headteacher: Mr Stephen Byrne

St. John's Road
Isleworth
Middlesex TW7 6XF
020 8568 8692

www.gumleyhouse.com

Please use typescript or black ink.

APPLICATION FORM FOR THE POSITION OF:

Surname Title

Forenames

Marital Status Date of Birth/...../.....

Religious Denomination..... Ethnic Origin

Address

.....

.....

Home Tel no (.....).....

Mobile no Email

How do you prefer to be contacted? Phone ☐ Email ☐

Are you required to have a work permit? YES / NO

If YES, do you have a work permit? YES / NO

National Insurance No.

If you are registered disabled, please state your number

If you are a qualified teacher, please complete this section. If you are not, please proceed to the next section:

DfE reference number:.....

Do you have qualified teacher status? QTS certificate number.....

Date of qualification:.....

Details of Present Employment:

Are you presently employed: Yes ☐ No ☐

If no, please proceed to the next section.

Details of present post:

Role:

Name of employer:

Name of school / Academy (if applicable):

Address:

.....

.....

Telephone Number:

Local Authority (if applicable):

Archdiocese / Diocese (if applicable):

Is your current role: Permanent ☐ Temporary ☐ Full time ☐ Part time ☐ Job share ☐

Description of key duties / responsibilities:

Date of appointment:.....

Notice required:

If notice already given, date it is due to expire:

Reason for leaving:

.....

.....

Gross annual salary (include details of salary scale and spine point if applicable):

Employment History and Work Experience:

Please complete in chronological order, starting with the most recent:

Name and address of employer	Start Date (mm/yy)	End date (mm/yy)	Brief description of duties	Reason for leaving

If there are any periods of time that have not been accounted for in your application, for instance, periods spent raising a family or of extended travel, please give details of them here with dates. The information provided in this form must provide a complete chronology from the age of 18. Please ensure that there are no gaps in the history of your education, employment and other experience. Failure to provide a full account may lead to your application being rejected.

Dates (from – to)	Activity

Post-11 education and training:

Please give details of:

a. Educational qualifications you have achieved.	b. Apprenticeships or traineeships you have completed.
c. Courses you have attended.	d. Any other skills which may be relevant to the work.

Please provide details of your most recent safeguarding training: (if applicable)

.....

.....

Professional Memberships:

Please list any professional bodies of which you are a member:

.....

.....

Interests and Hobbies:

Please list your interests and hobbies outside of work:

.....

.....

.....

Supporting Statement:

Please provide a written statement of no more than 1,300 words detailing why you believe your experience, skills, personal qualities, training and/or education are relevant to your suitability for the post advertised and how you meet the person specification applicable to the post.

References:

A referee who is a current or former employer should have full access to the applicant's personal records, to the extent that this is achievable in compliance with the General Data Protection Regulation.

Schools / Academies / Colleges of a Religious Character (in England only) are permitted, when recruiting Support Staff to give preference to applicants who are Catholic where attaching this requirement to the post is a proportionate means of achieving a legitimate aim (commonly known as a "genuine occupational requirement").

If you are a practising Catholic, you should nominate as one of your referees your Parish Priest / the Priest of the Parish where you regularly worship.

If you are Catholic but do not consider yourself to be "practising", you may (as an alternative to nominating your Parish Priest as a referee), provide a copy of your baptism certificate, or the name and address of the parish where you were baptised and the date of your baptism.

In requesting a Priest's reference or baptismal information, it is not our intention to deter applications and non-Catholics are welcome to apply. Please see the Notes to Applicants for further guidance. It is the responsibility of the Applicant to ensure that all named referees, including Parish Priests, where applicable, have consented to providing a reference. Please also ensure that you complete and return the consent to obtain references form with your application.

In accordance with Keeping Children Safe in Education we will obtain and scrutinise references prior to interview and referees will be contacted to provide further clarification as appropriate. All information provided by referees will also be compared for consistency with the information you provide on this form and you will be asked about any discrepancies.

Please advise if you do not want us to take up references at this stage and provide reasons.

Referees will also be asked for information about:

- all disciplinary offences (including those where the penalty is "time expired" if related to children); and
- all child protection allegations including the outcome of any child protection investigations.
- you are advised to read the relevant section of the Notes to Applicants before completing this section.
- if any of your referees knew you by another name please specify that name alongside the details of the relevant referee.

Present School / Employer:

Name:

Address:

Role:

Telephone:

Email:

Other Professional (where you are not currently employed with children, this must be your most recent school / college / employer prior to your current employer):

Name:

Address:

Role:

Telephone:

Email:

Parish Priest / Priest of the Parish where you regularly worship (if applicable):

Name:

Address:

Role:

Telephone:

Email:

Please tick this box if you have enclosed a copy of your baptism certificate with this application form: ☐

If you have not nominated your Parish Priest as a referee and you have not provided a copy of your baptism certificate please enter the name and address of the Parish where you were baptised and the date of your baptism here:

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If you or your spouse / civil partner / partner are related by marriage, blood or as a co-habitee to any member of the Governing Body / Academy Trust Company / Multi Academy Trust Company or any current employee(s) of the Governing Body / Academy Trust Company / Multi Academy Trust Company please provide the relevant details here:

Name(s) of Governing Body / Academy Trust Company / Multi Academy Trust Company / Employee(s):

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Relationship(s) to you:

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