

A.M.D.G.

COR UNA

UNUM ET ANIMA

One Heart One Mind
In Faith, Hope and Love

# Broughton Hall
## Catholic High School

## Application Pack

| | |
|---|---|
| **Role:** | **2nd in Department Social Sciences** |
| **Salary Scale:** | MPR / UPS as applicable with TLR (experience dependant) |
| **Closing Date:** | Monday 7th December 2026 |
| **Shortlisting Date:** | As soon as possible after the closing date |
| **Interview Date:** | Week commencing 14th December 2026 |
| **Start Date:** | 1st September 2027 (or as soon as possible) |
| **Contract Term:** | **1 x** Full-Time - Permanent |

*"We pride ourselves on our high expectations of all pupils and have an 'Ambition for All' policy."*

Good Provider | Ofsted

# Broughton Hall Catholic High School

Founded in 1928 under the trusteeship of the Sisters of Mercy, Broughton Hall Catholic High School, an all-girls Catholic secondary school in Liverpool, provides the very best in modern education based on the Gospel values of mutual respect and care.



The central aim of our school is to provide excellent educational opportunities enabling each pupil to develop their God given talents, to grow in confidence and self-esteem and to fulfil their potential.

As a Catholic school Broughton Hall centres its mission on the person of Jesus Christ, and promotes the Gospel values throughout the school community and in all aspects of school life: spiritual, academic, pastoral, and personal. By proclaiming and living out the faith of the Catholic Church, we support each other in shared experiences of teaching and learning, prayer, worship and charity. Our mercy values permeate throughout our community.

Broughton Hall is Ofsted rated as a "Good" provider (November 2022).

Our facilities are bright, spacious, high tech and designed to meet the needs of all our pupils. We have a separate 6th Form facility, which is shared with our neighbouring boys school Cardinal Heenan Catholic High School. A full range of extra-curricular activities are provided to further the creative, sporting and academic talents of each pupil and offer Outward Bound and Duke of Edinburgh Award schemes as well as the opportunity to attend educational visits and residential trips.

We pride ourselves on our high expectations of all pupils and have an **'Ambition for All'** policy. Whatever your role within the school, you will share these values and be able to encourage and motivate pupils with your passion, presence and personality.

Our school motto '**Cor Unum et Anima Una'** - One Heart and One Mind, reflects the strong sense of community amongst pupils, staff, parents and Governors.

# Welcome

Thank you for your interest in the position of 2nd in Department for Social Sciences.

This pack has been designed to help you should you choose to submit an application form, which we sincerely hope you do. We hope it answers your initial questions, but if not, please do not hesitate to contact us and we will endeavour to help you through your application process.

Broughton Hall Catholic High School is the largest all-girls school in Liverpool and serves many different areas making us a vibrant a diverse school. Our aim is to be a good school in all areas and we are seeking staff to apply to work with to be of that journey. Ofsted rated the school as "Good" in November 2022.




We work hard to ensure Broughton Hall Catholic High School remains a friendly and welcoming environment for all those who work, study or visit here and hope that you are the person we are looking for to bring creativity and innovation to the role.

The school actively supports the training of middle leaders through well-respected Teaching Leaders' programme. Opportunities for promotion exist for suitable candidates. Our staff are passionate about teaching and are committed to develop exciting and stimulating lessons that not only engage students.

We look forward to hearing from you.

**Sarah O'Rourke**
**Head Teacher**

## We Offer

- Pensions Scheme – Teacher Pension Scheme for teaching staff or Merseyside Pension Fund for support staff
- Regular training and development programme
- An enhanced Occupational Health & Well-Being App (Smart Clinic) with access to a wide variety of services e.g.
  - Virtual GP
  - 24 hour employee assistance line
  - Physiotherapy
  - Mental Health Services
  - Self-support and guidance tools
- Cycle2Work Scheme
- Tax Free Childcare Vouchers
- Supportive work environment where all staff are valued
- Continuous professional development for all staff and follow a whole school approach to staff performance and development

And that's not all, we place the outcomes of the children in our school at the heart of everything we do, so you'll wake every day in the knowledge that your role will have a significant positive impact on the lives of others.

## Equal Opportunities

Broughton Hall Catholic High school is an equal opportunities employer.

We welcome applicants from all backgrounds and value everyone as an individual. We are committed to organisational practices, which promote diversity and inclusion for all employees and volunteers regardless of age, gender reassignment, marriage or civil partnership status, pregnancy and maternity status, disability, race (including colour, nationality, ethnic or national origin), religion or belief, sex, or sexual orientation. Connecting these differences creates a productive environment in which everyone feels valued.

Monitoring information in relation to job applicants will be to assist us in equality monitoring. The recruitment panel will not have access to job applicant's monitoring information.

To assist us in monitoring the operation of equal opportunities policy, and for no other reason, please ensure you complete and submit the Equal Opportunities Monitoring Form with your application form.

## Safeguarding & Enhanced DBS Checks

Broughton Hall Catholic High School is committed to safeguarding and promoting the welfare of young people and expect all pupils, staff, volunteers and visitors to share this commitment

All posts are subject to an enhanced DBS check and full pre-employment checks to comply with the current Keeping Children Safe in Education statutory guidance for schools.

All staff will be expected to follow Broughton Hall Catholic High School's child protection policies, code of conducts and managing allegations against staff procedures.

All roles in school, including this post, are exempt from the Rehabilitation of Offenders Act (ROA) 1974. The Ministry of Justice's guidance on Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975 provides information about which convictions must be declared during job applications and can be accessed here.

All applicants must therefore declare all previous convictions and cautions, including those which would normally be considered 'spent' except those received for an offence committed in the United Kingdom if it has been filtered in accordance with the DBS filtering rules. Information about filtering offences can be found in the DBC Filtering Guide, which can be accessed here.

By engaging in this recruitment process, shortlisted candidates consent to an online search in line with the Keeping Children Safe in Education Statutory Guidance 2022.



# Advert

## 2nd in Department for Social Sciences

| | |
|---|---|
| **SALARY:** | MPS/UPS with TLR (dependant on experience) |
| **CONTRACT:** | Permanent |
| **HOURS:** | 1.00 FTE |
| **CLOSING DATE:** | Monday 7th December 2027 |
| **INTERVIEWS TO BE HELD:** | Week commencing 14th December 2027 |
| **START DATE:** | September 2026 or as soon as possible |

---

The Governors wish to appoint an ambitious, enthusiastic and highly effective teacher to the position of Second in Social Sciences.

This is an exciting opportunity to join and help lead a thriving and expanding department which currently offers a broad range of qualifications including Health & Social Care, Sociology, Psychology, Applied Law, Criminology, Child Development and Education at Key Stages 4 and 5.

The successful candidate will support the Head of Department in securing outstanding outcomes for students, driving curriculum development and helping to shape the next phase of growth within this highly successful area of the school. The role provides an excellent opportunity for a talented teacher wishing to develop their middle leadership skills and prepare for future departmental leadership.

The successful candidate will:

- Be an outstanding classroom practitioner with excellent subject knowledge.
- Have the ability to teach one or more Social Sciences subjects to GCSE and/or A Level standard.
- Have a proven track record of securing strong student outcomes.
- Demonstrate the ability to lead and inspire colleagues and students.
- Be committed to raising standards and developing an ambitious curriculum.
- Have the vision and enthusiasm to support the continued growth of the department.
- Be dedicated to ensuring all students achieve their very best.
- Support the Catholic ethos, values and mission of the school.

**About Broughton Hall Catholic High School**

Broughton Hall Catholic High School is an Ofsted-rated Good school with a strong Catholic ethos and excellent reputation within the local community. We are committed to providing an inclusive education which develops confidence, independence and ambition for all. We invest significantly in staff development and leadership opportunities, including NPQ programmes and aspiring leader pathways.

This post would suit an experienced classroom practitioner seeking their first middle leadership position or a current middle leader looking for a fresh challenge within a growing department.

Applications should be made via the school application form available on the school website together with the Job Description and Person Specification.

Applications to: recruitment@broughtonhall.com
For further information please visit the school's website www.broughtonhall.com

---

*Broughton Hall Catholic High School is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references, on-line checks and Enhanced DBS and Barred List checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act - accessed here - and shortlisted candidates will be required to disclose any relevant criminal history prior to interview.*

# 2nd In Department for Social Sciences

## JOB DESCRIPTION

| | |
|---|---|
| **Purpose** | To support the strategic leadership, development and day-to-day management of the Social Sciences Department, ensuring the highest standards of teaching, learning, achievement and student experience across all subject areas. |
| **Location** | Broughton Hall Catholic High School, Liverpool |
| **Reporting To** | Head of Social Sciences |
| **Responsible For** | Supporting curriculum development, quality assurance, staff development and the leadership of designated courses within the department. |
| **Working Time & Conditions** | In accordance with the School Teachers' Pay and Conditions Document. Attendance at parents' evenings, open evenings, awards evenings and other school events is required. |
| **Safeguarding Children** | The post holder must safeguard and promote the welfare of children and young people at Broughton Hall Catholic High School. |
| **Salary** | MPS/UPS plus TLR |

The post holder will support the Head of Department in:

- Strategic leadership and development of Social Sciences.
- Teaching and learning.
- Curriculum development and innovation.
- Monitoring standards and achievement.
- Leadership of designated subject areas and qualifications.
- Staff development and coaching.
- Effective deployment of resources.

### Strategic Leadership and Development

- Support the Head of Department in developing and implementing the departmental development plan.
- Contribute to the strategic growth and expansion of Social Sciences across Key Stages 4 and 5.
- Lead on designated courses and qualifications as agreed with the Head of Department.
- Monitor national developments, curriculum reforms and qualification changes within Social Sciences.
- Support the promotion and recruitment of students to departmental courses.
- Contribute to whole-school improvement priorities and curriculum initiatives.

### Teaching and Learning

- Model outstanding classroom practice.
- Support the monitoring and improvement of teaching and learning across the department.
- Lead the sharing of effective practice and innovative teaching strategies.
- Support the development of curriculum resources and schemes of learning.
- Promote high expectations and ambitious outcomes for all students.
- Develop enrichment opportunities that enhance students' academic and personal development.

### Leadership and Management

- Support the induction, mentoring and development of colleagues.
- Assist in monitoring departmental performance and identifying areas for improvement.
- Contribute to departmental meetings, planning and evaluation activities.
- Support quality assurance activities including work scrutiny, learning walks and assessment reviews.
- Deputise for the Head of Department when required.

### Student Achievement and Progress

- Analyse performance data and identify priorities for improvement.
- Monitor the progress of individuals and groups of students.
- Coordinate effective intervention strategies to improve outcomes.
- Ensure high standards of assessment, feedback and reporting.
- Promote excellent attendance, engagement and achievement across all Social Sciences courses.

### Resources and Curriculum Provision

- Support the effective management of departmental resources and budgets.
- Ensure learning environments are stimulating, inclusive and promote high achievement.
- Contribute to course planning and future curriculum development.
- Support examination preparation and administration processes where appropriate.

### Other Duties

- Fulfil all professional responsibilities outlined within the Teachers' Standards.
- Carry out additional duties commensurate with the role as reasonably directed by the Headteacher.
- Support and promote the Catholic ethos, mission and values of the school.

# Person Specification

| | |
|---|---|
| **Post** | **2nd in Department for Social Science** |
| **Pay Spine** | **Main Scale/UPS (as applicable) + TLR** |
| **Date** | **September 2027** |
| **Responsible to** | **Head of Department** |

## 1. QUALIFICATIONS AND TRAINING

### Essential

- Degree level qualification.
- Qualified Teacher Status (QTS).
- Evidence of continuing professional development.

### Desirable

- Leadership qualification or NPQ.
- Evidence of recent middle leadership development.

## 2. EXPERIENCE

### Essential

- Successful teaching experience at Key Stage 4 and/or Key Stage 5.
- Evidence of securing strong student outcomes.
- Experience of using assessment data to improve achievement.
- Evidence of consistently good or outstanding teaching.
- Experience of curriculum planning and development.
- Strong understanding of current educational priorities and curriculum developments.

### Desirable

- Experience across more than one Social Sciences subject.
- Experience of leading an aspect of curriculum development.
- Experience of mentoring, coaching or supporting colleagues.
- Experience of examination coursework and moderation processes.
- Responsibility for a qualification, pathway or key stage.

## 3. KNOWLEDGE AND SKILLS

### Essential

- Excellent subject knowledge.
- Ability to inspire students and colleagues.

- Strong interpersonal and communication skills.
- Ability to analyse performance data effectively.
- Strong organisational and administrative skills.
- Ability to work collaboratively and build positive relationships.
- Commitment to inclusion and raising achievement for all students.

### Desirable

- Experience of leading curriculum innovation.
- Knowledge of multiple Social Sciences qualifications and examination specifications.

## 4. PERSONAL QUALITIES

The successful candidate will demonstrate:

- Ambition and commitment to career progression.
- Resilience, professionalism and integrity.
- A commitment to excellence and continuous improvement.
- The ability to motivate and inspire others.
- Flexibility and adaptability.
- A genuine passion for Social Sciences education.
- Commitment to the values and mission of the school.
- A desire to make a positive difference to the lives of young people.

## 5. EQUAL OPPORTUNITIES AND SAFEGUARDING

- Commitment to inclusion and equality of opportunity.
- Commitment to comprehensive education.
- Commitment to professional development.
- Support the school unreservedly in its commitment to safeguarding and promoting the welfare of children and young people.
- Willingness to uphold and support the Catholic ethos of Broughton Hall Catholic High School.



A. M. D. G.

COR UNA

UNUM ET ANIMA

One Heart One Mind
In Faith, Hope and Love