



Kingsbrook View Primary Academy

(Aylesbury)

Job Role

Special Educational Needs and Disabilities Coordinator (SENDCo)

To start: September 2023

The newest primary Academy in Buckinghamshire is growing rapidly, creating a number of exciting opportunities. Are you ready to join our expanding team and become part of something very special and rewarding?

Kingsbrook View Primary Academy and the Inspiring Future's Partnership Trust are committed to safeguarding children, promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Online searches will be completed prior to shortlisting and an enhanced DBS and qualifications check will be carried out upon appointment of all successful candidates.



Part of Inspiring Futures Partnership Trust



Welcome from Head of Academy

It is an absolute pleasure to introduce you to Kingsbrook View Primary Academy and I thank you for taking the time to show an interest in the position of SENDCo at our brand-new Academy.

I am beyond excited for the journey ahead because, although we are still within our infancy, we have plenty of opportunities to grow and we are now in the process of expanding our staff team. We have had an incredibly successful start and we have already made a positive impact on our children, families, staff and community. It's not every day that you are given the opportunity to help shape a brand-new Academy that will be at the forefront of inspiration and innovation.

At my heart sits a passion for learning and a passion for children and young people to flourish. Why? Because they deserve it! Children, our future, deserve the best chances and at Kingsbrook View we nurture and encourage each and every individual child to reach their potential and give them the knowledge, skills and tools they need to thrive in life. We get to know and understand our children and build our curriculum to inspire and meet the needs and interests of our learners.

I have high expectations both of myself and others and this goes hand in hand with being the best version of ourselves we can be. This way, we can all be highly aspirational and dream big.

Opportunity is really important to me because that's exactly what education should do: open doors so that everyone can learn and aspire to reach for something great. It doesn't matter who you are or what background you come from, if you are in the right environment, encouraged and supported by the right people, you can succeed. I am honest and open and have created a culture of integrity amongst everyone who is involved in Kingsbrook View.

Every member of the Kingsbrook View community is respected and the safety and well-being of is a priority. I value community and working collaboratively and it is my desire for Kingsbrook View to represent the community it serves and for the community to be proud of us. I have a fantastic team around me and every one shares the Academy's vision and appetite for lifelong learning. This is because learning is valuable and powerful and learning is even stronger when we all do it together. Therefore, the ethos and vision for Kingsbrook View culminates in our motto: **Growing together to achieve dreams.**

I very much look forward to you joining us on this journey that will continue to make Kingsbrook View a happy and exciting place to learn and work.

Mr Jon Turner



About Kingsbrook View Primary Academy

Kingsbrook View opened in September 2021, with just 3 classes (90 pupils), and was built to serve the primary education needs of the new Kingsbrook residential development. We currently have 5 classes, up to Year 3. **In September 2023, we will be opening an additional 4 classes, across the Academy, taking us up to 9 classes (2 in Foundation Stage; 2 in Year 1; 2 in Year 2; 2 in Year 3 and 1 in Year 4) totalling 270 pupils.** Our rapid growth means that we have a number of opportunities to join our expanding and dedicated staff team. We will continue to grow until we reach our final capacity of 472 places, up to the end of KS2.

At Kingsbrook View Primary Academy we are committed to delivering inspirational learning opportunities that are engaging, purposeful and challenging as **everyone** has the potential to achieve and excel. We have a passion for learning and we value the power of learning in securing a successful future. Our pupils take ownership of their learning to become highly aspirational and be able to make positive contributions to life in modern Britain.

Kingsbrook View Primary Academy:

- Has a strong set of values, modelled and followed by all
- Provides an excellent primary education for all children attending
- Enables all children to be highly aspirational and reach their potential
- Has high expectations of all
- Develops resilience, independence and self-regulation
- Provides a broad, rich, engaging and challenging curriculum
- Is an active and prominent establishment within the local community
- Provides a secure and happy environment where everybody's safety and wellbeing matters: children, parents and staff.
- Meets the individual needs of children and their families through a proven model of outstanding teaching and learning
- Values the contribution outdoor learning makes to a stimulating curriculum as well as wellbeing
- Celebrates diversity through an inclusive culture based on equality and respect
- Is a member of the Inspiring Futures Partnership Trust, drawing on the expertise and capacity of other Trust members to deliver outstanding provision

Our values permeate all that we do and we expect all children, parents, staff, Trustees and visitors to live and breathe these values. These values underpin our curriculum as they are central to being successful individuals, who make a valued contribution as citizens in the modern world.

Aspiration: aiming high, having high expectations and striving for the best

Resilience: responding to challenge, overcoming difficulty and learning from mistakes by having a growth mindset

Respect: valuing everyone's contributions and demonstrating respect for ourselves and others

Integrity: being open and honest, showing commitment to what is right and being proud of who we are



SENDCo - Job Role

As a SENDCo, you'll be an experienced teacher with a passion for supporting pupils with special educational needs. Working closely with the Head of Academy, Trust SENDCo and other colleagues, you'll use your specialist knowledge and understanding to raise educational attainment by leading provision in our Academy for pupils with special educational needs. You will be responsible for developing and implementing the Academy's and Trust's SEND strategy and supporting class teachers and support staff in implementing and monitoring support plans.

This role will initially involve you working closely with the IFPT's Trust SENDCo in supporting the needs of KVPA. The role will grow and evolve as our Academy grows over the next few years. Experience of working with SEND pupils is necessary but you do not need to hold a SEND qualification at this stage. There is a teaching commitment of 3 days with 2 days release to carry out SEND responsibilities.

Does this sound like you?

- You are child-centred and put children's best interests at the heart of your teaching
- You are an exceptional classroom practitioner; able to engage, motivate and inspire children
- You have a passion for providing opportunities that enable **all** children to flourish and grow
- You have high aspirations of yourself and others – demonstrating tenacity and ambition
- You are committed to personal and professional development and thrive in a culture of learning
- You have enthusiasm and the qualities of a strong team member and leader
- You embrace challenge and relish the opportunity to grow
- You embody core moral values such as integrity, resilience and respect

In turn, we offer you:

- A chance to work alongside amazing children who are keen to learn and have high aspirations
- An opportunity to work alongside a highly professional, committed and talented staff team
- An opportunity to grow and develop as a professional through high quality bespoke personal and professional development including undertaking the new Leadership SEND NPQ when it is launched
- A brand new, state-of-the-art building with dedicated facilities and spaces for supporting learning
- A vibrant and inclusive community
- An opportunity to work and develop in an academy with a strong sense of moral and educational purpose, with an embedded Trust culture of learning from one another
- A commitment to well-being and reduced workload



Part of Inspiring Futures Partnership Trust



Job title	SENDCo
Salary	MPS + TLR
Hours	Full time
Contract type	Permanent
Starting date	1 st September 2023
Responsible for	Teaching and learning of pupils; leading SEND provision
Line managed by	Head of Academy / Trust SENDCo

Job Description

Please note that many of these responsibilities will overlap with the Trust SENDCo and will be supported by Trust wide systems, approaches and procedures.

Teaching and learning

Be responsible for promoting and safeguarding the welfare of children and young people within the Academy, raising any concerns following Academy procedures

Identify and adopt the most effective teaching approaches for SEND pupils

Monitor teaching and learning activities to meet the needs of SEND pupils

Liaise with other schools and academies to ensure continuity of support and learning for transferring SEND pupils.

Promote inclusive best practice and contribute to the aims and ethos of the Academy

Recording and assessment

Set targets for raising achievement and ensuring progress among SEND pupils and other groups as appropriate

Collect and interpret specialist assessments and tracking data and share with other staff, the Academy Committee, external professionals and parents as appropriate

Set up systems for identifying SEND, and assessing and reviewing SEND provision. This includes creating and monitoring EHC plans, provision maps and with class teachers and teaching assistants

Update the Head of Academy, Trust SENDCo and Academy Committee on the effectiveness of provision for SEND children.

Keep parents informed about their child's progress through individual meetings and at parents' evenings

As necessary, prepare applications for EHCPs and co-ordinate and attend annual reviews

Assist leaders and teachers in making applications for additional support, time and/or specific papers for end of Key Stage assessments

Maintain SEND register

Evaluate the effectiveness of provision



Co-ordinating SEND

Ensure all members of staff are able to recognise and fulfil their statutory responsibilities to SEND pupils

Provide training opportunities for teachers and teaching assistants to learn about inclusion, including whole-Academy Inset

Disseminate good practice in inclusion across the Academy

Identify resources needed to meet the needs of SEND pupils and, where appropriate, manage the SEND budget

Work with the Senior Leadership Team and Trustees on the strategic development of SEND and inclusion, including reviewing and formulating appropriate policies

To line manage a given amount of teaching assistants, as appropriate

Support pupil progress meetings, recording agreed provision within provision maps

To be involved in the appointment of teaching assistants, as appropriate

To work with the Senior Leadership Team and other key staff on developing the effectiveness of transition arrangements between the Nursery (and other pre-school settings) and Foundation Stage and KS2 with secondary school

Liaise with the Educational Psychology service and other specialist and support agencies

To keep abreast of developments in SEND (e.g. research, changes to the law) and inform staff and Trustees as necessary.

To attend appropriate training, CPD and conferences and provide feedback to colleagues

Lead CPD on SEND and inclusion matters as needed across the Academy

Work with the Senior Leadership Team to plan the overall deployment of teaching assistants throughout the Academy

Undertake SEND self-evaluation, contributing to the Academy SEF and improvement plan and planning for continuous improvement in inclusion practice

Model good practice in teaching pupils with SEND including those with severe complex needs

Develop links with Trustees, the Local Authority, external agencies and neighbouring schools and Academies

Any other reasonable duties that the Head of Academy may from time to time ask the postholder to perform. This Job Description should be read alongside the range of professional duties of Teachers as set out in the Teachers' Pay and Conditions Document. Teachers should also have due regard to the Teacher Standards.



Person Specification

	Essential	Desirable
Qualifications	Holds qualified teacher status	- Qualified SENDCo status or specialist qualifications in SEND - Evidence of professional development with particular focus on SEND
Experience	- At least 3 years teaching experience - Teaching of pupils in the primary phase - Evidence of working collaboratively with colleagues - Experience of leading on a team initiative - Experience of training other colleagues - Experience of working alongside teachers in development and learning - Experience of setting targets and monitoring, evaluating and recording progress	- Experience of teaching and working with pupils across different primary phases/ key stages - Experience of working with pupils with a range of SEND - Experience of budget management
Knowledge and understanding	- The ability to deliver high quality education within primary phase - Strategies for meeting SEND in a mixed ability class situation - The SEND Code of Practice and its application - Good, current understanding of pedagogical information related to pupil performance - Good understanding of factors promoting effective transition of pupils from one phase of education to the next - An understanding of the principles of Academy improvement planning - Positive behaviour management strategies	- The EHCP process and the evidence needed - Using tracking and assessment information - The funding support mechanism for SEND - The roles and responsibilities of multi-professional agencies, such as Educational Psychologists - An understanding of the wider primary context and initiatives to raise standards - Knowledge of how to support children with language and communication barriers
Skills and abilities	- Empathises with the needs of SEND pupils in accessing the curriculum - Ability to organise and sustain support from a variety of SEND support providers - Manage the support of teachers and teaching assistants in support of SEND pupils - Ability to present clearly a range of information to relevant stakeholders - Ability to make consistent judgements based on evidence available - Good oral and written communication skills - Ability to enthuse and motivate others	- Confident in the use of IT - Good influencing and negotiation skills
Personal qualities	- Genuinely enjoys being with and working with children - An enthusiastic and optimistic outlook - To hold a growth mindset and believe that all children can achieve - Reflective and open to feedback - Creative in problem solving with a willingness to try new ideas - Reliability and integrity - Is flexible, friendly and approachable - Enjoys a work life balance	Own life experiences in order to enhance the cultural capital of our children



Application Process

Further information:

For more information about our Academy please visit our website www.kvpa.org.uk or to discuss the role further please contact our Head of Academy, Mr Jon Turner, via email: office@kvpa.school or telephone: 01296 255000

Visits to the Academy are warmly welcomed but need to be arranged in advance. Please email: office@kvpa.school or call: 01296 255000 to arrange a visit.

How to apply:

Interested candidates should complete the attached IFPT application form, which includes a personal statement that should outline your suitability for the post by referring to the job description and person specification detailed above. Please send completed applications, alongside a covering letter, to Mr Turner by email to: office@kvpa.school

Closing Date: 12pm Monday 20th March 2023

Interviews will be held the week beginning: 27th March 2023

Interviews may be offered prior to the closing date, upon receipt of an exceptionally strong application.