

SELECTION CRITERIA – SENDCO

1. Qualifications

The successful candidate will:

- have QTS (Qualified Teacher Status).
- have a National Award in Special Educational Needs Co-ordination or be in the process of completing this.

2. Experience

The successful candidate will have experience of:

- working with and caring for pupils with SEND (Special Educational Needs and Disabilities).
- have taught at KS1 (Key Stage 1) and KS2 (Key Stage 2) for at least 6 years.
- successfully leading teams.
- leading SEND within a primary school (preferable).

3. Knowledge and Skills

The successful candidate will be able to:

- demonstrate an ability to work with pupils and their families in a sensitive and positive way.
- demonstrate a sound knowledge of the SEND Code of Practice and its application.
- evidence that they have experience of behavior management techniques for groups and individuals with SEND.
- show that they have a good understanding of the principles behind school improvement, including school improvement planning, monitoring and reviewing progress.
- make consistent judgements based on careful analysis of SEND data.
- communicate in both written and verbal mediums effectively.
- present clearly a wide range of specialised information to both educationalists and non-educationalists.
- demonstrate a proven ability to work sensitively and effectively with colleagues to help them to improve their everyday classroom practice.
- demonstrate clear knowledge and experience in all issues relating to the safeguarding of children.

4. Personal Qualities

The successful candidate will have:

- a calm and caring nature.
- excellent verbal and written communication skills.
- excellent time management and organisational skills.
- a flexible approach towards working practices.
- high expectations of self and professional standards.
- the ability to work as both part of a team and independently.
- the ability to maintain successful working relationships with other colleagues.
- high levels of drive, energy, and integrity.
- a commitment to equal opportunities and empowering others.

The successful candidate will be:

- committed to promoting high quality care of children.
- dedicated to promoting their professional development.
- able to plan and take control of situations.
- capable of handling a demanding workload and successfully prioritising work.
- professionally assertive and clear thinking.
- committed to continuing professional development as necessary to develop in their role.