

CANDIDATE INFORMATION PACK 2024



**SPECIAL EDUCATIONAL
NEEDS CO-ORDINATOR
(SENCO)**

Chesterton
PRIMARY SCHOOL





Dear Applicant

I am delighted that you are interested in a Special Educational Needs Co-ordinator (SENCO) position here at Chesterton Primary School.

Chesterton Primary school is one of the two founding schools of the Wandle Learning Trust. This is a unique time to join the school as the Trust grows.

We are an 'outstanding' 2 form entry inner city primary school situated in the heart of Battersea, south west London. Our children are highly rewarding to teach; they respond well to encouragement to work hard and achieve their best.

Chesterton is designated as a Teaching School Hub and also a National Maths Hub and English Hub providing a range of teaching and learning opportunities for staff and pupils alike. We have a strong and dynamic staff team.

We are incredibly proud of the role we played in developing Little Wandle

Letters & Sounds. The programme has been incredibly successful both in our school and nationally.

The school boasts a range of fresh and vibrant spaces for learning. Outside we have a sensory garden, an edible garden and an al fresco classroom from where children can observe wildlife down in our pond as well as up in the trees. Our Forest School area offers an exciting space for the children to challenge themselves through everything outdoors.

When not observing, we like to ensure the children take an active role in the care and welfare of the school pets; as well as collecting the eggs from our feathered friends. We are committed to fostering reading for pleasure and offer an outdoor reading garden, in addition to a

comfortable and well-stocked library.

Our specialist PE teacher allows us to take part in inter-school and inter-borough events and competitions. Both a breakfast club and an after school care club are offered as part of our Extended School Provision.

Please have a look at our website <https://www.chestertonschool.org.uk/> for more information.

We strive to be innovative and aim to create a learning environment that is both fun and invigorating. We look forward to receiving your application to play a part in this.

Yours sincerely
Danine Smith
Headteacher





About the school

Chesterton is a thriving inner city primary school with 420 pupils on roll. We welcome children of all faiths, from a wide range of nationalities, into our school community. Over two thirds of pupils are learning English as an additional language.

At Chesterton we value pride, resilience and kindness. We offer a broad curriculum with excellent pastoral support so that every child can leave us having worked hard, developed their talents and achieved to the very best of their ability.

In December 2022 the school was judged by Ofsted to be Outstanding in all areas. We were extremely proud that the highly effective curriculum and the outcomes for our pupils were recognised to be outstanding.

About our curriculum

At Chesterton we offer an extensive, creative curriculum. We believe that giving children opportunities to learn across a range of locations, including the outside environment, is hugely beneficial. We have exciting learning spaces, which are integral to our weekly timetable.

We also have a full programme of

enrichment trips in and around London and beyond, including local museums, art galleries and farms.

The school has embraced the National Curriculum and has designed exciting and relevant cross-curricular themes, while maintaining a strong focus on English, maths and individual subjects. These themes engage the children in their learning and provide them with a rich vocabulary to support their writing. Our curriculum provision is enhanced by specialist teachers who team teach Spanish, computing and PE alongside the class teachers.

In all subjects, the learning objectives are heavily focused on developing the children's knowledge and skills which

will equip them for lifelong learning. Here at Chesterton we are a UNICEF Rights Respecting School and have achieved the Gold award. We learn about our rights but we also learn 'through' our rights. Our pupils are stepping up and making a difference in their local community and world at large.

At Chesterton, pupils know that no matter your age or where you live, we can all make a positive impact - whether that is through volunteering, fundraising or raising awareness for causes that matter. Our pupils strive to achieve their best for themselves and for others.

At Chesterton we value...

KINDNESS **PRIDE** **RESILIENCE**



English Hub
 Wandle at Chesterton Primary

MathsHUBS
 London South West

In 2021, Chesterton Primary School was redesignated as a Teaching School Hub. This allows us to bring schools together to help improve children's learning through shared practice and professional development.

Whatever stage you are in within your career the Teaching School Hub and its partners offer a comprehensive package to support both career and professional development from teacher training right through to Headship qualifications.

Chesterton Primary School is proud to be one of the Department for Education's English Hubs - one of just 34 schools nationwide recognised for their excellence in teaching and learning. Our English Hub works with 16 boroughs across London supporting schools to achieve excellence in early literacy teaching and focuses on the following three areas: developing early language and closing the word gap; developing early reading through systematic, synthetic phonics and promoting a love of reading.

Along with Belleville Primary, Chesterton leads the London South West Maths Hub. The London South West Maths Hub is one of 40 Maths Hubs nationally. This status has been awarded by the Department for Education in recognition of the outstanding mathematics provision that has been consistently delivered by Chesterton Primary.

The London South West Maths Hub aims to support schools from EYFS - level 3, in five boroughs (Wandsworth, Merton, Sutton, Kingston and Richmond) through a range of national and local projects each year. The core purpose of the Hub is to create and sustain a school based collaborative support network to develop Mastery style teaching at all levels of education.

Year 6 results 2024		
Subject	School - Expected Level & Above	National
Maths	98%	73%
Reading	86%	74%
Writing	88%	72%
GPS	94%	72%

Job description

Position: Special Educational Needs Co-ordinator (SENCO)

Grade: Teachers Pay Scale and SEN Allowance

Responsible to: Deputy Head (Inclusion)

Main activities and responsibilities

The SENCO has an important role to play alongside the Headteacher, Deputy Headteacher (Inclusion) and Local Academy Committee (LAC), in determining the strategic development of SEND policy and provision in the school.

Duties

The range of responsibilities delegated to the SENCO with regard to provision and coordination is outlined below. It is expected that all legal and statutory requirements are met for students with SEND via the SENCO in line with the Code of Practice.

With the support of the SLT and the LAC you will take responsibility for the day to day operation of the school's SEND policy. You will offer professional guidance to colleagues and work closely with staff, parents and carers, and other agencies. You will be aware of the provision in the Local Offer and work with professionals to provide a support role to families to ensure that children with SEND receive appropriate support and high quality teaching.

Working with the Deputy Headteacher (Inclusion), you will have the following responsibilities:

Main responsibilities

- Strategic direction and development of SEND provision
- Teaching and learning for SEND
- Leading and managing staff
- Efficient and effective deployment of staff and resources

Strategic direction and development of SEND provision

- Oversee the day-to-day operation of the school's SEND policy
- Co-ordinate provision for children with SEND
- Ensure effective systems of communication, including feedback about pupils' learning to inform future planning
- Monitor the quality of SEND support by establishing effective systems to identify and meet the needs of pupils, whilst ensuring that the systems are coordinated, evaluated and regularly reviewed
- Ensure that the objectives of the SEND policy are reflected in the school improvement plan
- Liaise with and co-ordinate the

contribution of external agencies

- Have up-to-date knowledge of national and local initiatives which may impact upon policy and practice
- Work with the Headteacher and LAC to ensure the school meets its responsibilities under the Equality Act (2010) with regard to reasonable adjustments and access arrangements

Progress and achievement of pupils

- Assess and review children's progress towards outcomes, including the opportunities available to work with parents and children as part of this assessment and review
- Analyse data to identify trends
- Collect and interpret specialist assessment data gathered on pupils and use to inform practice
- Where a pupil is not making adequate progress, collaborate with teachers and parents on problem solving, planning support and teaching strategies for individual pupils
- Play an active role in pupil progress meetings
- Liaise with potential next providers of education to ensure a young person and their parents are informed

Teaching and learning

- Ensure the Teaching and Learning Policy promotes inclusion
- Lead INSET regularly and where appropriate
- Provide opportunities for observation of colleagues/visits to other schools in order to share best practice
- Work with pupils, class teachers, subject and phase leaders to ensure the curriculum, teaching and learning environment promotes high expectations and matches SEND need



- Support developments and initiatives to improve standards across the curriculum
- Oversee and monitor the quality of provision maps and maintain detailed information for subsequent meetings with parents
- Develop systems for colleagues to monitor and record progress made by pupils with SEND towards the achievement of targets set in provision maps
- Review provision map targets in line with the Assessment policy with parents, children, teachers and agree and communicate new targets
- Lead the Annual Review meetings for pupils with Education, Health and Care Plans
- Lead and oversee interventions for SEND pupils where approved.
- Liaise with Early Years providers, other schools, educational psychologists, health and social care professionals, and independent and voluntary bodies
- Lead meetings for SEND pupils as and when required. To ensure that your line manager is made aware and kept fully informed of any concerns, which you may have in relation to safeguarding and/or child protection
- To fulfil a regular teaching commitment
- Maintain a presence in classrooms to ensure provision is effectively matched to meet the needs of all pupils

Leadership and management

- Lead the strategic vision for SEND and be instrumental in planning for continual improvement



- Promote an atmosphere of inclusion and share good practice with colleagues
- Advise on a graduated approach to providing SEND support
- Advise on the school's delegated budget and other resources to meet the pupils' needs effectively
- Liaise with parents of children with SEND
- Contribute to the school's development plan
- Support the professional development of all staff, including early career teachers, initial teacher training students and support staff
- As directed by the Senior Leadership Team, manage effectively all staff connected with inclusion
- Identify the training needs of staff and organise/coordinate INSET to be delivered by other professionals
- Disseminate procedural information such as recommendations in the Code of Practice or the school's own SEND policy
- Ensure the establishment of opportunities for support staff to review the needs, progress and targets of pupils with learning difficulties
- Provide regular information to the Headteacher and LAC on the evaluation of the effectiveness of provision for pupils with SEND, to inform decision-making and policy review
- Undertake such other duties that may be required from time to time at the request of the Headteacher
- This job description will be reviewed regularly and may be subject to modification and amendment after consultation



Person Specification

Qualifications	Essential	Desirable
Educated to degree level	✓	
Qualified teacher status	✓	
Have completed or be in the process of completing 'The National SENCO Award'		✓
Experience		
Experience of teaching across primary age range dealing with a range of SEND	✓	
Qualified teacher with at least three years' experience in the primary sector	✓	
Experience of setting targets and monitoring, evaluating and recording progress	✓	
Professional knowledge and understanding		
Strategies for meeting SEND in a mixed ability class situation	✓	
The SEND Code of Conduct and its practical application	✓	
The EHCP process and the evidence needed	✓	
Behaviour management techniques for groups and individuals	✓	
Good understanding of curriculum and pedagogical issues related to extending pupil performance and the development of thinking skills	✓	
Good understanding of factors promoting effective transfer of learners from one phase of education to the next	✓	
Good understanding of the principles behind school improvement, including school improvement planning, monitoring, review and evaluation of progress	✓	
Understanding of and the ability to engage positively with issues related to equality of opportunity	✓	
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Person Specification (cont.)

Professional knowledge and understanding (cont.)	Essential	Desirable
The funding support mechanism for SEND pupils		✓
Knowledge and understanding to support EAL children		✓
Professional skills and abilities		
Willing and enjoy engaging parents/carers in order to encourage involvement in the education of their children	✓	
Have a flexible approach to work and enjoy being a good team member	✓	
Good communication skills both written and orally	✓	
Must be able to manage own workload effectively and respond swiftly to tight deadlines	✓	
Good interpersonal skills with the ability to enthuse and motivate others and develop effective partnerships	✓	
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓	
Openness and willingness to have professional dialogue with an ability to inspire and challenge others	✓	
Commitment to practice equal opportunities in all aspects of the role and around the workplace in line with school policy	✓	
Ongoing personal commitment to professional development	✓	
Able to work with others in a team to support work with children with special educational needs	✓	
Able to work with children and families in a multicultural and multilingual environment to develop a home school approach to securing effective learning	✓	
Work at all times within the framework of agreed Trust and school policies	✓	
Skills		
You will be able to:		
Raise progress and achievement with Special Educational Needs	✓	
Ensure interventions reflect the individual needs of the child	✓	
Impact measure all interventions led by support staff and specialist staff	✓	
Work with the class teacher, support staff and Deputy Headteacher to raise the progress and achievement of pupils with SEND and/or disabilities	✓	
Organise and sustain systematic support from a variety of providers for a range of SEND	✓	
Manage the co-ordination of support staff in support of SEND pupils	✓	
Be confident in the use of information and communication technology		✓



Special Educational Needs Co-ordinator (SENCO)

Teachers Main Pay Scale

Required for 24 February 2025 (1 year Maternity Cover)

Are you an exceptional SENCO who believes in high aspiration and achievement for all? A passionate practitioner with a genuine commitment to inclusive education and the raising of standards? If so we'd love to hear from you.

Chesterton is an outstanding primary school with National Teaching School, English Hub and National Maths Hub status. We offer a stimulating environment working with a wide variety of pupils who respond well to encouragement and challenge.

We will expect you to make a significant individual contribution to Chesterton's ongoing success and can offer you:

- Highly rewarding children
- Knowledgeable and dedicated staff
- High quality, well resourced learning environments
- Excellent professional development and career progression opportunities
- A caring and collaborative whole school community which is culturally diverse and inclusive
- Teaching School Hub
- Maths and English Hubs

We would encourage potential candidates to look around the school. Please contact the school office to arrange a visit

Suitable candidates may be interviewed before the closing date and the school reserves the right to withdraw the

position if an early appointment is made. Applicants are therefore encouraged to apply early.

This role does include a part time teaching commitment.

Please download forms and further information from our website <http://wandlelearningtrust.org.uk/work-with-us> and return your completed application form to recruitment@chestertonschool.org.uk

Closing Date: Friday 18 October 2024 (at 12 noon)
Interviews: w/b 21 October 2024

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.



Chesterton
PRIMARY SCHOOL

Contact us

Dagnall Street, London, SW11 5DT

Tel: 020 7622 1619

Email: office@chestertonschool.org.uk

www.chestertonschool.org.uk