



OVER PRIMARY SCHOOL

JOB ADVERT: Special Educational Needs Coordinator [SENDCo]

Job details

Job title: Special Educational Needs Coordinator [SENDCo] and member of Senior Team

Salary: M4-6/Post-Threshold [depending on experience] with SENDCo allowance - SEN1 [pro-rata]

Hours: 0.34 full-time equivalent [1 full day and 1 morning until 12.30pm – hours/days arranged between school and successful candidate]

Contract type: Permanent

Reporting to: Deputy Headteacher and Headteacher

Responsible for: Teachers and Teaching Assistants

We are looking for an inspirational and knowledgeable teacher and experienced SENDCo with NASENCO or equivalent qualification / experience, to be a key member of our Senior Team and lead SEN provision across our school.

Are you currently a part-time SENDCO who wants to extend their hours? Are you a SENDCo who wants to reduce their hours? If this is you, then this is the job for you!

Over Primary School is a happy, supportive one-form entry school, in Over, 12 miles from the centre of Cambridge. Our team believe passionately that all children should have access to an excellent education therefore are fully committed to ensuring each and every child enjoys their time at school, makes excellent progress and leaves us with the necessary skills and attitudes to lead successful and fulfilling lives. We are looking for an enthusiastic and dedicated individual who is committed to their own lifelong learning as well as the pupils'.

The candidate will:

- Be experienced in leading SEND across a school [see job description]
- Be passionate about SEND and improving standards and wellbeing for pupils with SEND from Early Years to Year 6
- Be an inspirational teacher, with an excellent track record of improving outcomes for all [*note: there is no teaching commitment for external candidates*]
- Enjoy being involved in setting the strategic direction of a school

- Be friendly, approachable and warm, so that all relationships are strong within and beyond the school community.
- Be well organised and excellent at record keeping
- Work well under pressure and be able to prioritise work effectively

In return, we can offer you:

- A happy, caring school with a strong community ethos – it really does feel like a ‘family’ here!
- Motivated pupils, who enjoy learning and behave well
- An experienced headteacher with a clear vision for excellence
- A commitment to your continued professional development
- A school where staff well-being is a priority
- Access to an excellent 24/7 Employee Assistance Programme

For further information, an application pack or to arrange a visit with our Headteacher, Emma Clayton, please contact the school office on 01954 273332 or email us at: office@over.cambs.sch.uk

Visits to the school are warmly welcomed and encouraged.

Closing date for applications: noon on Monday 16th March 2026

Shortlisting will take place on: Tuesday 17th March 2026

Interviews will be held on: Tuesday 24th March 2026

The Governing Body of Over Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our recruitment practice complies with all relevant legislation. As part of our commitment to safeguarding children and vulnerable groups, the appointment is subject to the receipt of satisfactory references and an enhanced DBS check. In accordance with Keeping Children Safe in Education, the school will carry out an online search as part of the due diligence on shortlisted candidates.