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| Declaration of Content | Purple_RBC_Logo |

Declaration

I declare that the information set out in my application form and throughout the Recruitment & Selection process is, to the best of my knowledge, true in all respects, and that I referred to the guidance notes provided.

I understand that canvassing of any Councillor or employee of Reading Borough Council, giving false information or omitting to give information in any part of this application, will be a disqualification, or if appointed, may render me liable for dismissal. In some cases, if there are concerns around child protection or the protection of a vulnerable adult, the matter may be referred to the police or other appropriate body.

I acknowledge that this declaration covers the following and that the information I have provided is true in all respects to the best of my knowledge and that I have not omitted any information that I am required to give:

* All personal details;
* All activity details including that all gaps in activity have been accounted for;
* Declaration of convictions.

***Job Title:***

***Job Ref.:***

***Candidate Name:***

***Candidate Signature:***

***Date:***

As part of the recruitment process, the school collects and processes applicant personal data. Such information will be handled lawfully and in accordance with the organisation’s data protection obligations.

If a job offer is to be made to you, the information collected will be used to confirm your identity and carry out the relevant pre-employment checks, and will form the basis of the Employment Record. Information will also be passed to Reading Borough Council in their capacity as your employer and/or to carry out HR and payroll functions.

Please refer to the School’s Data Privacy Notice for further information.