



## JOB DESCRIPTION

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**CLASS TEACHER** with responsibility for teaching science across the school

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All teachers have a job description in the line with the 'Teachers' Standards, September 2012 and teachers are expected to maintain and build on these. The Standards are integral to this job description. They are available on the DFE website and the school's Performance Management Policy.

### **MAIN PURPOSE OF THE JOB**

1. To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organisation.
2. To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to the worker's role.
3. To carry out the duties set in accordance with School Teacher's Pay and Conditions Document.
4. To implement the School's Mission Statement, aims, policies and values of the school.
5. To support and implement the school and the LA's Equal Opportunities Policy.
6. To contribute to whole school cross-curricular initiatives.
7. To perform duties and attend meetings as reasonably required.
8. To assess and record students' achievements, to prepare reports and take part in parent/carer meetings.
9. To fulfil the role of a tutor (as outlined in the staff handbook) as required.
10. To liaise with members of the multi-disciplinary team, as appropriate to the needs of the students.
11. To carry out associated duties which are reasonably assigned by the Headteacher.
12. To teach science up to and including KS4 accreditation.



## **MANAGEMENT**

1. To ensure that the designated member of staff is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection.
2. To manage the work of the Science Teaching Assistant and support staff assigned to the class.
3. To undergo inservice training when required, to keep abreast of developments within the National Curriculum and whole school initiatives.

## **CURRICULUM**

1. To support and monitor the development and implementation of good quality Learning Journeys.
2. To initiate and develop good quality approaches to teaching and learning, in order to enhance the attainment and achievements of students' through a range of differentiated tasks.
3. To draw up and / or monitor Personal Growth Targets (PGTs) for students.
4. To participate in the Annual Review process for the students in the light of school policy.
5. To teach a range of subjects to the students in the school.
6. To plan, prepare and mark work for the whole class, group and individuals.
7. To provide a range of teaching styles to meet the needs of all learners.
8. To provide clear plans for support staff in class and to liaise with them to ensure the progress of all students in class.
9. To assess record and report on the development, progress and attainment of all students in class.
10. To provide oral and written reports on student progress.
11. Write and regularly review long term plans using the school's standard format
12. Contribute to and where appropriate monitor assessment records on Classroom Monitor or other systems
13. Engage in external moderation processes, including those held by Forum of 5 schools.
14. Carry out progress review processes in the subject, and prepare a termly report on progress to the headteacher



15. Monitor progress along accreditation pathways
16. Ensure that examination entry information is provided within deadlines
17. Write a yearly commentary on examination results for the headteacher
18. Attend and contribute to subject lead meetings
19. Manage the subject budget and resources

### **ETHOS**

1. To ensure the spiritual, moral, social and cultural development of students through lesson planning and delivery.
2. To participate and support in whole school and Key Stage assemblies.
3. To encourage positive behaviour from students as in the school's behaviour policy.