

HILTINGBURY INFANT AND JUNIOR SCHOOLS

PERSON SPECIFICATION: Special Needs Assistant

Competencies/ Experience

| Essential | Desirable |
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| Experience of working with children (voluntary or paid) | Experience of working with children with special educational needs |
| Ability to interact with children to achieve specific objectives | |
| Ability to supervise and manage small groups of children and manage some challenging behaviours | |
| Ability to liaise effectively with other staff | |
| Ability to work with and enthuse children | |
| Ability to work with other agencies (eg educational psychologists, speech therapists) and undertake specified programmes. | |
| Willingness to undertake further training | ICT skills Makaton training |

Personal Qualities

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| Ability to adapt to changing circumstances and new ideas | |
| Ability to deal sensitively with people | |
| Flexible and open to the ideas of | |

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| others | |
| Prepared to ask for advice and support where necessary | |
| Ability to communicate effectively with a range of audiences | |
| Self motivated with the ability to communicate enthusiasm | |
| Ability to work as part of a team | |
| High expectations of self and others | |
| Approachable and caring attitude towards both children and adults | |
| Committed to personal and professional development | |
| Ability to react calmly and be able to diffuse a difficult situation | |
| Ability to work to deadlines | |