



JOB SPECIFICATION FOR THE ROLE OF SPECIAL NEEDS LEARNING ASSISTANT

Holmesdale Community Infant School and Nursery

Job Title: Special Needs Learning Assistant for Key Stage One Pupil with developmental delay, speech, language and communication needs and behavioural needs.

Job Purpose:

To work under the direction of the Class Teacher and SENCo to support a pupil with developmental delay and speech, language and communication needs and developmental delay.

Hours of Work: 25 hrs per week

Key Accountabilities:

- Work within the Key Stage One setting to support teaching and learning related to the pupil for whom you have specific responsibility.
- Follow the teacher's instructions and explanations and support the pupil to engage with the Key Stage One Curriculum.
- Assist this pupil to make progress towards the targets on his Individual Support Plan.
- Encourage the pupil to engage in all areas of his learning.
- Deliver regular speech language therapy following a structured programme.
- Be sensitive to the needs of the pupil and ready to support the pupil so he can access all areas of learning.
- Encourage the pupil to develop strategies for greater independence and be prepared to work within a group allowing the pupil space to develop.
- Follow the pupil's therapy programmes.
- Follow the Behaviour response plan for the pupil.
- Promote the pupil's social interaction with peers in both the inside and outside learning environment.
- Contribute towards termly reviews and help to assess progress towards the targets on the pupil's Individual Support Plan (ISP).
- Contribute towards the Annual Review of the pupil's EHCP.
- Liaise with the class teacher, parents and therapists and provide feedback on a day to day basis.



- Undertake necessary practical and administrative tasks, including writing a short daily comment in the pupil's Home/School communication book.
- Support other children as required by the school's Head Teacher, Deputy or SENCo, if the pupil you work with is absent.
- Maintain confidentiality inside and outside the workplace.
- Candidate to ideally have a current a First Aid Qualification or be prepare to undertake training to obtain one.
- Candidate to be prepared to undertake medical training updates.

Accountable to: Head, Year group Leader, SENCo and Class Teacher.