**WANDSWORTH BOROUGH COUNCIL**

**FRANCIS BARBER PUPIL REFERRAL UNIT**

**Specialist 1:1 Teacher for SEND, Pathways**

Salary Scale: Inner London Qualified Teacher

Full-time, fund related, fixed term post, initially for one year

**JOB DESCRIPTION**

The following responsibilities of the post are in addition to the duties of a teacher as set out in the Teacher’s Pay and Conditions Document:

1. Plan and teach well-structured lessons to assigned pupils, following the school’s plans, curriculum and schemes of work.
2. Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment. In particular, ensure all baseline assessments are completed, termly re-testing completed and information fed to the Pathways Co-ordinator and Head of School as appropriate and recorded on the PRU database.
3. Adapt teaching to respond to the strengths and needs of pupils using a range of specialist teaching strategies, (structured teaching, PECS).
4. Direct and supervise learning mentors in the team to help provide an effective and relevant curriculum for all pupils on the Pathways Programme. Contribute to the professional development of the learning mentors and deploy resources delegated to them.
5. Set high expectations, which inspire, motivate and challenge pupils in the Pathways Programme.
6. Promote good progress and outcomes by pupils
7. Hold the role of Keyworker for identified pupils
8. Plan with the staff team to:
   * facilitate a varied curriculum offer based on assessment for learning
   * help pupils know and understand their targets and how they can improve
   * maintain and further develop an individualised curriculum for each pupil in the Pathways Programme which is tailored to the pupil’s needs as identified in their EHCP and IEP.
9. Liaise with the PRU subject leaders to ensure that the curriculum offered is of the highest standard and to ensure consistency with the PRU as a whole.
10. Co-ordinate educational visits for Pathways pupils, ensuring that visits will enhance pupils’ learning and that all relevant Health and Safety policies are followed.
11. Work with others on curriculum and pupil development to secure coordinated outcomes.
12. Contribute subject specialised knowledge and practice to inform the PRU’s assessment and identification of pupils’ needs.
13. Ensure that the Pathways classrooms and resources are attractive and well organised. To organise and display pupils’ work to promote learning and reflect their achievements.
14. Supporting the Co-coordinator for Pathways in ensuring the smooth running of the PRU on a day-to-day basis by taking responsibility for cover and organising exams.
15. Ensure that the Health & Safety Policy is implemented and kept under review.
16. Participate in INSET to enable personal professional development and the development of the PRU.
17. Participate in the LEA framework for the Performance Management of Teachers.
18. To work within and promote the schools’ equalities policy and contribute and adhere to policies relevant to the post.
19. To be fully aware of and understand the duties and responsibilities arising from the Children’s’ Act 2004 and Keeping Children Safe in Education in relation to child protection and safeguarding children and young people as this applies to your role within the school.
20. To ensure that your line manager is made aware and kept fully informed of any concerns which you may have in relation to safeguarding and / or child protection.
21. Undertake other such duties as may be required by the LEA in pursuit of its statutory obligations and other reasonable duties as may be delegated by the Heads team.

Francis Barber PRU is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**WANDSWORTH BOROUGH COUNCIL**

**FRANCIS BARBER PUPIL REFERRAL UNIT (Westdean)**

**Specialist 1:1 Teacher for SEND, Pathways**

**PERSON SPECIFICATION**

**Essential:**

1. Possession of a DfES recognised teaching qualification and full QTS
2. Evidence of the ability to teach and lead at least two National Curriculum Subjects and to support other subject teachers through planning in partnership and by modeling good practice.
3. Evidence of the ability to plan teaching and learning which is tailored to the needs of the individual pupils and which covers all areas of the curriculum as are deemed appropriate for the pupil.
4. Evidence of effective Primary or Secondary teaching in urban multicultural environments.
5. Evidence of effective Primary or Secondary teaching in a School, PRU or Special School.
6. An understanding of the EHCP process and the requirements of annual reviews and IEP’s
7. Evidence of a clear understanding of the factors at classroom level which promote pupil progress and achievement.
8. Evidence of the knowledge and experience necessary to develop and implement record keeping systems.
9. Evidence of attending recent and relevant INSET.
10. Evidence of understanding the equal opportunities issues connected with this area of education.

**Desirable:**

1. Evidence of teaching and Keyworking pupils who may demonstrate emotional, behavioral and/or social difficulties.
2. Evidence of planning and teaching a Key Stage 2 Curriculum.
3. Evidence of teaching pupils with an Autistic Spectrum Disorder and/or complex needs.
4. Evidence of ICT competence
5. Evidence of an ability to respond positively to the demands of a developing service.
6. Evidence of the ability to establish positive relationships with parents/carers, teachers and colleagues in voluntary and professional agencies concerned with referred children.

Francis Barber PRU is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.