Shaftesbury High School

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| *“Carving Pathways”* |

Job Description – Specialist ASD/SLD Class Teacher

**Main Responsibilities:**

To promote the vision, ethos and aims of the school at all times

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers Pay and Conditions document, having due regard to the requirements of the National Curriculum and school policies

**Responsible to:**

The Headteacher and appropriate line managers as defined within the school management structure.

**Curriculum:**

To coordinate subject development as required.

To plan and deliver, within the context of the school’s curriculum framework and school improvement plan, an appropriate curriculum for the pupils of Shaftesbury High School which:

* is broad and balanced and meets the declared aims of the school.
* is appropriate to the individual learning needs of the pupils.
* takes account of the multicultural nature of the pupil population.
* is responsive to the equal opportunities policy of the school.
* is within the timetable framework as planned by the leadership of the school, which will reflect national and local requirements.
* looks for inclusive opportunities as a means to develop children’s learning.
* promotes spiritual, moral, social, cultural and physical development
* prepares pupils for the transition to adolescence and adulthood

**Assessment, Reporting and Recording:**

* To provide ongoing assessment of pupil’s progress in line with the procedures and practice as described within the policy for Assessment, Reporting and Recording and other school guidance.
* To maintain a high quality of teaching by ensuring consistent monitoring and evaluation of own practice.
* To provide reports on pupil’s progress annually and as required by school leadership, which meet both statutory and school requirements e.g. unit assessments, annual reviews and end of key stage assessments.

**Teaching and Learning:**

* To undertake a full teaching commitment within a class and across the key stages as required.
* To plan for children’s differentiated learning within the school’s planning framework using a variety of approaches and strategies.
* To maintain good order and discipline and a positive approach to the management of behaviour in keeping with the ethos promoted in the schools policy on positive behaviour. We use the Restorative Practice model at Shaftesbury High School.
* To ensure that positive, trusting and supportive working relationships

between pupils and colleagues are maintained.

* To manage, motivate, develop and support staff with the aim of effective delivery of the curriculum to pupils.
* To maintain an organised classroom environment suitable to the learning needs of the pupils and to contribute to display across the school with reference to the display policy.
* To maintain and develop appropriate and adequate resources for teaching.
* To ensure the health and safety of staff and pupils in accordance with school practice and policy.

**Parents and other agencies:**

* To have a positive approach to involving parents and carers in their child’s education.
* To provide parents and others with detailed information about their child’s progress as required.
* To engage parents in partnerships that will enhance the pupils cognitive, emotional and social development.
* To liaise with parents, carers and support services as appropriate and in consultation with the Headteacher.
* To work in partnership with school based support services such as therapists and educational psychologists.

**Pastoral Duties:**

* Pastoral duties of the form teacher, such as the wellbeing social emotional and mental health of the students.
* To liaise with colleagues internally and externally and attend relevant meetings, pastoral key stage, parent meetings including annual reviews.
* To engage in their personal and professional development including de-escalation and CALM training.
* It would be helpful if you have or would like to be a licensed minibus driver (midas), also physical intervention training.
* Introduction to safeguarding, and lifting and handling training is also offered upon recruitment.

**School Development:**

* To work within and towards the framework of National Standards for Teachers and SEN Code of Practice.
* To contribute actively in whole school and curriculum development within the context of the school improvement plan.
* To actively participate in continuing professional development.
* To keep abreast of general and national curriculum initiatives.
* To participate in working parties for the development, maintenance and evaluation of specific curriculum areas.
* To provide advice, assistance and guidance for staff as required.
* To mentor and coach new staff, students and trainee teachers as required
* To keep SLT informed of development.

**General:**

* To participate in the life of the school professionally.
* To participate in the school process of appraisal.
* To supervise and teach any pupils whose teacher is absent and for whom alternative cover has not been obtained.
* To work with and give appropriate guidance to students, volunteers etc and to contribute to the writing of progress reports or similar as required.
* To carry out any other professional duties within the school that may be reasonably required by the Headteacher.
* To carry out duties as described within the School Teachers’ Pay and

Conditions Document including that of the Teacher Standards.

* To be responsible for the leadership of a class team

**Safeguarding:**

Shaftesbury High School is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks.

We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school. This is in line with statutory guidance Keeping Children Safe in Education 2020 and The Education Act, we expect all staff and volunteers to share this commitment

This job description outlines the main tasks and activities of the post. It is by no means an exhaustive or exclusive list of specific duties. Other duties will be determined by the needs of the school and direction from the School Leadership Team