



Job Description: Specialist Base Class Teacher and SENCo

Job Title: EYs/KS1 Specialist Base Class Teacher and SENCo

Location: Croxteth Community Primary School

Salary Scale: M1 – UP3

Responsible To: Headteacher / Assistant Headteacher

This is a specialist teaching position requiring Qualified Teacher Status. This role is not suitable for Learning Support Assistants or those without a recognised teaching qualification.

Main Purpose of the Job

To carry out the professional duties of a teacher as set out in the current *School Teachers' Pay and Conditions Document*. To deliver high-quality, inclusive teaching that ensures all pupils make excellent progress and develop a love for learning within the framework of the Trust's values.

Key Responsibilities

1. Teaching and Learning

- Lead, plan and deliver a broad and balanced curriculum that meets the needs of all pupils, including those with SEND or EAL.
- Create a stimulating, safe, and organised classroom environment that encourages independent learning.
- Use a range of teaching strategies to engage pupils, maintaining high levels of motivation and discipline.
- Ensure that teaching is informed by the latest pedagogical research and Trust-wide best practices.

2. Assessment and Reporting

- Assess, record, and report on the development, progress, and attainment of pupils in line with school policy.
- Use data effectively to identify gaps in learning and implement timely interventions.
- Provide constructive feedback to pupils (both verbal and written) to help them understand their next steps.
- Work with external agencies to update EHCPs and other assessments.

3. Pastoral Care and Ethos

- Promote the emotional and social well-being of all pupils.
- Maintain a positive, respectful classroom culture aligned with the school's community values.
- Uphold the safeguarding policies of the Trust, ensuring the safety of every child.

4. Safeguarding and Child Welfare

- Maintain a culture of vigilance where the safety and welfare of children are paramount, specifically recognising that children with SEND may face additional barriers to communicating safeguarding concerns.
- Adhere strictly to the latest statutory guidance in Keeping Children Safe in Education (KCSIE) and the school's Child Protection policy.

- Work closely with the Designated Safeguarding Lead to ensure that SEND specific vulnerabilities are integrated into the school's wider safeguarding strategy.
- Maintain accurate, confidential, and up to date records of all safeguarding concerns using the school's designated system.

5. Professional Development and Collaboration

- Participate in the Trust's bespoke CPD programs and peer-to-peer learning.
- Work collaboratively to share resources, moderate work, and plan transitions.
- Communicate effectively with parents, carers, and external agencies to support pupil outcomes.

Person Specification

The following criteria will be used during the selection process. Please ensure your personal statement addresses these points.

| Feature | Essential Criteria | Desirable Criteria |
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| Qualifications | <ul style="list-style-type: none"> * Qualified Teacher Status (QTS). * Evidence of recent relevant professional development. * The successful candidate will hold (or be willing to work towards) the National Professional Qualification (NPQ) for SENCOs or hold the legacy NASENCO award. | <ul style="list-style-type: none"> * Subject leadership experience. * Evidence of further post-grad study. |
| Experience | <ul style="list-style-type: none"> * Successful teaching experience in a specialist setting | <ul style="list-style-type: none"> * Experience working in a multi-academy trust (MAT). |

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| | <ul style="list-style-type: none"> * Experience of planning and delivering the National Curriculum. | <ul style="list-style-type: none"> * Experience in a diverse, community-focused school. |
| Knowledge | <ul style="list-style-type: none"> * Deep understanding of assessment frameworks. * Deep understanding of ASC/ Communication and Interaction difficulties * Knowledge of effective safeguarding procedures. * Mastery of primary pedagogy and "TEACHH approach" or similar frameworks. | <ul style="list-style-type: none"> * Understanding of the specific local context of Croxteth/Liverpool. * Specialism in a core subject (Maths/English). |
| Skills | <ul style="list-style-type: none"> * Ability to use data to drive pupil progress. * Excellent ICT skills to enhance learning. * Strong classroom management and rapport-building skills. | <ul style="list-style-type: none"> * Experience in leading an extracurricular club or initiative. |

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| Personal Attributes | <ul style="list-style-type: none">* Resilience and a "can-do" attitude. * High expectations for every child, regardless of background. * Commitment to the Trust's inclusive ethos. | |
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