

Personal attributes required based on Job Description <i>Essential requirements are those without which an applicant will not be considered for appointment.</i>	Essential (E) Or Desirable (D) Criteria
Qualifications: <ol style="list-style-type: none"> Level 2 NVQ and Level 2 certificate in supporting teaching and learning on the Qualification and Credit Framework; Demonstrable levels of numeracy and literacy equivalent to GCSE (A-C). 	<p>E</p> <p>E</p>
Experience: <ol style="list-style-type: none"> A minimum of two years' experience of working with children preferably within an education setting. 	<p>D</p>
Knowledge: The Level 2 TA should have knowledge and understanding of: <ol style="list-style-type: none"> The teaching of systematic synthetics phonics in KS1. How to support children in literacy and numeracy; Supporting children with Special Educational Needs; How children learn and how to motivate them. Experience in preparation and administration of KS1 SATS. 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>
Skills: The Level 2 TA will be able to: <ol style="list-style-type: none"> Work with an individual or a group; Reinforce teaching points during teacher input; Clear up misunderstandings and sort out misconceptions; Teach new concepts as agreed with the class teacher; Model acceptable behaviour; Provide strategies for spelling, reading, number skills; Extend children's thinking skills; Assess children's understanding of text and reading skills; Assess children's understanding of maths concepts; 	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>

10. Discuss with children their understanding of learning objectives;	E
11. Suggest ways of developing learning;	E
Abilities	
1. Ability and willingness to work constructively as part of a team.	E
2. Ability to supervise pupils effectively both in and out of school in line with the school's behaviour policy.	E
3. Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for T&L.	E
4. Ability to deal with sensitive information in a confidential manner.	E
5. Ability to provide a good role model to young pupils.	E
6. Ability to work in partnership with parents and teachers.	E
7. Ability to use your own initiative and work flexibly.	E
Other Attributes	
1. Understanding of First Aid procedures and relevant certification.	E
2. Understanding of safeguarding.	E
3. Willingness to engage in training and CPD sessions.	E
4. A commitment to help young pupils achieve, through education and learning.	E
5. An understanding of and genuine commitment to Equal Opportunities.	E
6. Excellent written and oral communication skills.	E
7. Effective interpersonal skills both in working relationships with young pupils and professional relationships with a wide range of contacts.	E
8. Good organisational and time management skills.	E
9. Sound IT skills to support in learning and maintain electronic information systems	E

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Qualifications: <ol style="list-style-type: none"> 1. NVQ level 3 or above qualification (or equivalent) 2. Demonstrable levels of numeracy and literacy equivalent to GCSE (A-C) / 9-4. 	<p style="text-align: right;">E</p> <p style="text-align: right;">E</p>
Experience: <ol style="list-style-type: none"> 1. Experience of working with children or young people. 2. Working with children with additional learning needs. 3. Experience of supervising small groups of children independently. 4. Experience of supporting pupils to learn independently and ensuring the inclusion of all pupils 5. Experience of planning, delivering and assessing using objectives provided by qualified teachers. 6. Experience of providing specialist support in at least one of the following areas: - Communication, behaviour, social, sensory, physical development, EAL and phonics 	<p style="text-align: right;">E</p> <p style="text-align: right;">D</p> <p style="text-align: right;">D</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">D</p>
Knowledge: <ol style="list-style-type: none"> 1. Ability to relate well to children 2. Ability to work as part of a team 3. Good communication skills 4. Ability to relate well to parents/carers 5. Ability to supervise and assist pupils 6. Time management skills 7. Organisational skills 8. Knowledge of classroom roles and responsibilities 9. Knowledge of the concept of confidentiality 10. Knowledge of strategies to support children with additional needs 	<p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">E</p> <p style="text-align: right;">D</p>

11. Ability to make effective use of ICT Ability to assess children's development	E
12. Ability to plan and deliver work programmes	E
13. Flexible attitude to work	E
14. Resilience	E
Other:	
1. Commitment to undertake in – service development	E
2. Commitment to safeguarding and protecting the welfare of children and young people	E