**Specialist Occupational Therapist**

**Permanent opportunity**

JOB DESCRIPTION

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| **Job Title:** Specialist Occupational Therapist (Band 6)  **Working Pattern:** 36 hours 40 minutes per week  We are able to consider a range of flexible working patterns such as full time, part time hours and will also consider full year and term time working requests.  **Salary Range:** **Grade 8 (£41,511 - £45,718) (pro rata to hours and weeks worked)**  **Responsible to:** Director of Education /Senior Trust Leader for SEND |

**Core Purpose of the post:**

To meet the requirements of a Specialist Occupational Therapy role working closely with our Team of Specialist Practitioners. The successful candidate will deliver high quality therapy and provide assessment of children with a wide range of sensory needs. They will work across our Northwest Academies supporting pupils in both our mainstream and Inclusion Hub settings. The successful candidate will hold responsibility for their own caseload and be responsible for a defined area of the service.

**Key areas of responsibility:**

1. To uphold the inclusive ethos, values and aims of the Trust.
2. To contribute to and follow the agreed policies, frameworks and Strategic Plan of the Trust.
3. To support the strategic direction of the Harmony Trust Inclusion Service in providing excellent provision and meeting the needs of all pupils.
4. To provide an Occupational Therapy service to children attending our Academies
5. Keep accurate records and provide written reports/care plans
6. Collaborate with staff, pupils and parents to develop effective activity plans which meet pupils sensory needs and ensure individuals have relevant sensory resources
7. To work as a member of a team, contributing positively to effective working relationships within the academies.
8. To engage actively in appraisal and Professional Development.
9. To comply with the Trust Health and Safety policy and undertake appropriate risk assessments.
10. Deliver an effective programme of CPD for others including programmes that can be delivered across local partnerships.

**Support for pupils:**

1. Use specialist knowledge to support pupils’ with complex SEND being educated within our ‘Inclusion Hubs.’
2. Use the three wave model to provide appropriate support pupils in our mainstream classrooms, including CPD to Teaching colleagues
3. Establish constructive, professional relationships with pupils, families, staff and other professionals to support pupils’ learning.
4. Support identification of needs, set targets for therapy and monitor progress.
5. Provide intervention on an individual or group basis, linking with our Speech and Language Therapy Team to provide multi/interdisciplinary therapy goals
6. Develop sensory/independence sessions e.g. group/individualised sessions
7. Develop circuits/obstacle courses for gross motor ski ls etc Audit the school and home environments to ensure they meet optimal stimulation and minimal distraction levels
8. Support pupils through transitions within the academies and to / from the academies by advising and supporting transition plans.
9. Attend relevant multi-disciplinary meetings as required.
10. Contribute to the construction of Education Health and Care Plans by providing professional advice.

**Support for staff:**

1. Be able to analyse intervention outcome information and plan next steps alongside education staff.
2. Deliver Professional Development for staff as required / identified to develop their practice in relation to language and communication and to effectively deliver suggested programmes.

**Support for the curriculum:**

1. Provide specialist advice and guidance to staff and parents as required, delivering training and hosting workshops as necessary.
2. Support the planning and development of our curriculums allowing pupils to maximise their opportunities to learn
3. Support the development of Occupational Therapy programmes to enhance whole academy provision

**Support for the academies:**

1. Attend and participate in regular inclusion team meetings as directed
2. Participate in training and other related activities as required.
3. Agree to undertake any other duties which may be reasonably required or construed as forming part of the remit of this post.

**Support for The Harmony Trust:**

1. Be a member of the Harmony Trust Development Team, providing effective CPD to colleagues within the Trust.
2. Deliver aspects of the Trusts external CPD offer working alongside our Speech and Language Therapy team to develop CPD Programmes.
3. Deliver CPD programmes and provide support and guidance to schools outside the Trust as part of our partnerships and growth strategy.
4. Make effective links with external agencies and work collaboratively with NHS OT and wider services.
5. Evaluate the impact of the OT Provision and be accountable for its success.

**General requirements**

**Safeguarding:**

1. To have due regard for safeguarding and promoting the welfare of children, ensuring robust policies, procedures and practices are in place to safeguard children in all academies in line with current legislation.
2. An enhanced DBS on the successful candidate will be undertaken for this role.
3. Be aware of and implement The Harmony trust’s Equality policy.

**Data Protection:**

1. To ensure that all responsibilities under Data Protection Act (1984) or in the future General Data Protection Regulations 2018, for the security, accuracy and significance of personal data held on paper or electronic systems, are complied with.

**Health & Safety:**

1. To manage and organise accommodation efficiently and effectively to ensure that all school buildings meet both needs and Health & Safety regulations
2. To ensure compliance with the Health and Safety at Work Act (1974) and schools’ Health and Safety policies in all both premises and sites.