



# Person Specification

## Speech and Language Assistant and Midday Supervisor

Person Specifics	Essential	Desirable	To be evidenced by
<b>Qualifications</b>			
GCSE English and Maths grade C or equivalent / above	X		Application form/certificate
<b>Experience</b>			
Experience working in a school setting or with children in another relevant field		X	Application form/interview
Experience in supporting children with speech and language.		X	Application/interview
<b>Knowledge</b>			
Has sound knowledge of good safeguarding practices		X	Interview
Relevant health and safety principles		X	Interview
Strategies to support children's speech and language development		X	Interview
<b>Skills</b>			
Ability to work in a team	X		Interview
Interpersonal skills at all levels including children, parents, staff.	X		Interview
Ability to manage workload and competing priorities	X		Interview
Ability to plan, organise and evaluate	X		Interview
Good written and verbal communication skills	X		Application and interview
Clear mastery of spoken English	X		Interview
Reasonable IT skills, particularly in GSuite		X	Application
<b>Personal qualities</b>			
Able to cope with physical and mental demands of the job	X		Interview
Can demonstrate judgment and common sense	X		Interview
Smart appearance, friendly open manner	X		Interview
Willingness to undertake personal development/training	X		Interview
Ability to demonstrate understanding of equal opportunities	X		Interview
Understanding the importance of confidentiality	X		Interview
Flexible and adaptable	X		Interview and references
Interest in / understanding of values based education	X		Interview