



Sports and Pastoral Mentor

Job Description

resilience | teamwork | independence | respect

Job Title: Sports and Pastoral Mentor (TA4)

Job Purpose: The Sports and Pastoral Mentor will play a vital role in supporting the overall wellbeing, development, and academic progress of children at Lickey End First School. As a pastoral mentor, they will deliver social, emotional, and mental health (SEMH) interventions to groups and individuals across the school, working closely with class teachers to address the needs of identified children with SEND, both inside and outside the classroom. They will provide one-to-one pastoral or SEND (EHCP) support to identified children, ensuring their personal, social, and emotional needs are met.

As a sports coach, they will independently deliver engaging and inclusive PE lessons across all year groups, supporting the continued professional development of classroom teachers through team-teaching. They will also coordinate the school's sports competition and events schedule, deliver a range of sports enrichment sessions before and after school, and contribute to the school's OPAL (Outdoor Play and Learning) approach to whole-school play.

Relationships: The post holder is responsible to the Headteacher for their duties and responsibilities. Close liaison with all LEFS staff members will be expected.

Duties and Responsibilities

General Responsibilities:

- A. Promote the school's vision and values, encouraging the inclusion and acceptance of all children
- B. Maintain accurate records and ensure all relevant policies and procedures are followed, particularly in relation to safeguarding, data protection, and health and safety
- C. Attend meetings, conferences, and training as required, contributing to the continuous improvement of the school
- D. Act as a positive role model for children, demonstrating high standards of professionalism and conduct
- E. Commitment to continued professional development and a willingness to learn and implement new approaches



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- F. Maintaining an up-to-date understanding of child protection and safeguarding practises, in line with the school's Safeguarding and Child Protection Policy
- G. Ensuring that all interactions with children are conducted in a professional and appropriate manner
- H. Promoting a culture of safeguarding and vigilance throughout the school community

Specific Duties as a **Sports Coach**:

- I. Work collaboratively with the EYFS team to support and deliver high-quality gross and fine motor skills sessions for Reception children, identifying potential needs in this area
- J. Independently plan and deliver engaging, inclusive, and age-appropriate PE lessons across all year groups
- K. Support the continued professional development of classroom teachers through the team-delivery of some PE lessons
- L. Coordinate the school's sports competition and events schedule, ensuring all children have the opportunity to participate
- M. Deliver a range of sports enrichment sessions before and after school, catering to a variety of interests and abilities
- N. Contribute to the school's OPAL approach, supporting the development of active, imaginative, and inclusive play opportunities

Specific Duties as a **Pastoral Mentor**:

- O. Deliver targeted SEMH or SEND interventions to groups or individuals across the school, tailoring support to meet the specific needs of each child
- P. Deliver targeted support as part of EHCPs for identified children.
- Q. Work closely with class teachers to identify and address the needs of children with SEND, both inside and outside the classroom
- R. Provide one-to-one pastoral mentoring to identified children, supporting their personal, social, and emotional development
- S. Liaise with parents, carers, and external agencies to ensure a holistic approach to supporting children's wellbeing
- T. Contribute to the development and implementation of the school's Mental Health policy, ensuring it reflects best practice and the unique needs of the school community

Note:

The job description allocates duties and responsibilities. It does not direct the particular amount of time to be spent in carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the post holder must use



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directed time in accordance with the school's policy and have regard to the Teacher's Conditions of Employment.

The job description is not necessarily a comprehensive definition of the post and a teacher may be required to undertake such other tasks appropriate to the level of appointment as the Headteacher may require. It may be reviewed annually or earlier if necessary and it may be subject to modification or amended after consultation with the post holder.

Review:

This job description is normally subject to annual review. It may be amended at the request of the Headteacher or the post holder but only after full consultation with the post holder. It will be signed if agreement is reached.

Conditions of Employment:

The above responsibilities are in accordance with the requirements of the Teacher's Pay and Conditions Act and subsequent Orders in terms of duties and working time, also local agreements, LA circulars and guidelines giving interpretations of teachers conditions of service.

Issued by Headteacher:..... **Date:**.....

Reviewed by Class Teacher:..... **Date:**.....