



WE ARE ASTREA

**SPORTS COACH
APPLICANT BRIEF**

HEXTHORPE PRIMARY ACADEMY
Part of
ASTREA ACADEMY TRUST





Open Letter from Principal

Dear Candidate,

We are delighted that you are interested in applying for this role at Hexthorpe Primary Academy. Hexthorpe Primary is a highly popular academy, with a warm, caring, friendly ethos, serving a diverse community. We truly believe that our role in school is to inspire the pupils and one another beyond measure.

We currently have over 400 pupils on roll, with capacity for 682 as the school continues to grow. The building has 22 classrooms, superb facilities and an exciting curriculum, which our pupils thoroughly enjoy. Parents actively support their children and engage in many aspects of school life. We would love for you to visit our school so you can see for yourself what a great place Hexthorpe Primary Academy truly is.

We are keen to hear from you if you:

- Care about children and enhancing their academic and social experiences
- Are highly motivated and enthusiastic
- Are creative and innovative and effective communicator
- Are committed to your own professional learning
- Can demonstrate high standards in yourself and your work and expect high standards from others
- Are able to demonstrate enthusiasm and flexibility with the capacity to contribute to the wider aspects of the school life
- Are committed to your own professional learning and are reflective in your practice
- Are aspirational for yourself and the academy

We can offer you:

- Enthusiastic and caring children who are keen to learn and parents who show a keen interest in the education and welfare of their children
- Commitment to your continuing professional learning and career development
- Well-resourced working environment
- Hardworking team who are committed to promoting high achievement across the curriculum and school
- Good humoured, industrious, highly skilled and enthusiastic staff team
- Supportive and effective leadership

Looking forward to hearing from you!

Jeni Harrison
Principal at Hexthorpe Primary Academy



JOB DESCRIPTION

SALARY	£19,698 - £21,748 pro rata (Grade 6, Point 6 – 11)
CONTRACT TYPE	Permanent
WORKING PATTERN	Monday to Friday (Term time only)
HOURS PER WEEK	25 hours (12noon-5pm)

Purpose

To deliver a high standard of coaching and physical activity opportunities that are inclusive, progressive and reflective of the needs of the pupils.

Key Responsibilities

- To plan, prepare and deliver lessons in consultation with the academy's PE lead and class teachers in accordance with the National Curriculum requirements for EY, KS1 and KS2 pupils
- To effectively implement and deliver a range of high quality indoor and outdoor PE sessions, which are accessible to all pupils
- To support and mentor school staff in the delivery of high quality PE and sport.
- To deliver the academy's Primary Sports Premium Plan
- To effectively supervise, mentor and direct support staff during PE sessions.
- To assess pupils in line with academy/Trust policy and share with teachers, including pupil reports
- To maintain appropriate assessment records, data collection and monitoring information
- Identify talented pupils and encourage them to further their development in sport activities
- To liaise with the PE lead
- To organize and deliver out of hours sporting activities and experiences
- To develop and organize intra and inter school/academy competitions
- To liaise with other schools and academies regarding sporting links and competitions.
- To liaise with staff, parents/carers and the wider community regarding out of hours sporting provision
- Establish and develop links with local sports clubs and other community providers.
- To complete administrative tasks related to the role eg maintaining registers, updating records, completing fitness tests documents etc
- To follow all academy and Astrea policies including, the academy's behaviour policy and the Trust's Safeguarding Policy
- To implement appropriate Health and Safety approaches in order to ensure a safe, effective, child friendly environment in all lessons and activities
- To administer first aid when necessary
- To be ICT competent and be able to use e-mails and CPOMs
- To attend all relevant training
- To attend meetings as and when required/directed
- To participate in the academy appraisal cycle
- Ensure safeguarding procedures are followed and that the academy's policy on confidentiality is maintained at all times
- Any other duties appropriate to the role



PERSONAL SPECIFICATION

Experience

- Experience in working with primary-aged children and SEND children
- Significant experience of coordinating and delivering coaching programmes in a wide variety of sports
- Experience in running after school clubs and liaising with the wider community
- Positive behaviour management skills
- Good interpersonal skills and ability to work as part of a team
- Experience of training others e.g. lunchtime staff, playground leaders

Qualifications

- Relevant sports qualification
- GCSE Grade C or above in Maths and English
- First Aid Qualification
- Ability to demonstrate effective behaviour management strategies
- An understanding of the educational development of pupils
- Knowledge of the primary curriculum
- A clear understanding of supporting learning in the classroom

Behaviours

- Willingness and ability to pursue professional learning/qualifications for the post
- A commitment to inclusion and pupil wellbeing
- High expectations of self and others with a professional demeanor
- Ability to relate well to children and adults
- Effective interpersonal skills
- Effective organisational skills
- Calm, positive and ability to work under pressure
- Confidence and commitment
- A willingness to multi task

This is not exhaustive.

Astrea Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. Posts are subject to enhanced DBS checks. For further details on the recruitment process, please review our Recruitment Pack. This can be found attached to each vacancy or requested by emailing recruitment@astreaacademytrust.org