



# Job Description & Person Specification

## Sports Coach

<b>Responsible to:</b>	Head Teacher
<b>Responsible for:</b>	Delivery of the primary PE curriculum
<b>Salary:</b>	Scale 5 Points 8 – 11 with Fringe
<b>Contract:</b>	10.5 hours per week, 38 working weeks, Permanent

<b>Job Purpose:</b>	The purpose of this role is to deliver high-quality, inclusive, and engaging physical education and sports provision across the primary age range.
<b>Duties &amp; Responsibilities:</b>	<ul style="list-style-type: none"> <li>Plan and deliver engaging PE lessons aligned with the National Curriculum and school's scheme of work.</li> <li>Teach a broad range of sports and physical activities appropriate to each age group.</li> <li>Promote teamwork, resilience, and sportsmanship through structured activities.</li> <li>Organize and lead an extracurricular club.</li> <li>Monitor and assess pupil progress, providing feedback to teachers.</li> <li>Ensure a safe and inclusive environment for all pupils during physical activities.</li> <li>Maintain sports equipment and ensure proper use and storage.</li> </ul>
<b>General</b>	Such other duties relating to the use of the premises and site as may be necessary from time to time in accordance with established local practice or with the reasonable requirements of the school and Governing Body. The duties may be varied by the Headteacher and/or Governing Body to meet changed circumstances in a manner compatible with the post held. The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. The school's Child Protection and Safeguarding Policies can be found on the school website.

### PERSON SPECIFICATION

Criteria	Qualities	Essential/ Desirable
Qualifications & Training	<ul style="list-style-type: none"> <li>Relevant accredited coaching qualifications (e.g., Level 2 in Coaching, PE-related degree, or equivalent).</li> </ul>	E
Knowledge & Experience	<ul style="list-style-type: none"> <li>First Aid and Safeguarding certifications.</li> <li>Multi-sport coaching experience (e.g., football, netball, athletics, gymnastics).</li> <li>Experience working with primary-aged children in a school or sports setting.</li> </ul>	D E E



	<ul style="list-style-type: none"><li>• Strong knowledge of child development and age-appropriate physical education</li></ul>	E
Skills and attributes	<ul style="list-style-type: none"><li>• Excellent communication and interpersonal skills.</li><li>• Ability to motivate and engage children of all abilities.</li><li>• A commitment to safeguarding and promoting the welfare of children.</li><li>• Ability to make dynamic risk assessments to ensure the safety of all</li></ul>	E E E E
Personal qualities	<ul style="list-style-type: none"><li>• <b>Energetic and enthusiastic</b>, with a genuine passion for sport and physical education.</li><li>• <b>Patient and nurturing</b>, able to build positive relationships with children of all ages and abilities.</li><li>• <b>Organised and reliable</b>, with strong time management and planning skills.</li><li>• <b>Creative and adaptable</b>, able to tailor activities to suit different learning styles and needs.</li><li>• A <b>positive role model</b>, demonstrating fairness, respect, and a resilient mindset in all interactions.</li></ul>	E  E  E E  E

The duties above are neither exclusive nor exhaustive and the post holder may be required to carry out appropriate duties within the context of the job, skills, and grade. This job description will be reviewed periodically and may be subject to amendment or modification at any time after consultation with the postholder.

Last updated June 2025.