



Job Description and Person Specification

Post Held: Sports Coach

Responsible to: Lead Sports Coach & ELT

Liaises with: Sports Coach, PE team and ELT

Salary: Bucks Pay 3 £29,144 - £31,230 Pro rata (actual salary £24,090 - £25,841)

37 hours per week 8.30am – 4.30pm 4 days / week and 8.30am – 4.00pm 1 / day per week, term time only

Purpose:

- To deliver high-quality PE lessons and school sport across the school within and beyond the curriculum.
- To promote PE, school sport and physical activity to raise attainment.
- To work with and report to the Lead Sports Coach
- To support all children with their Sport and PE learning
- To work with the Lead Sports Coach to support the strong provision of Sport and PE

DUTIES AND RESPONSIBILITIES

Teaching and learning

- To deliver a high-quality physical education programme that encourages pupils from all groups to actively participate.
- To be responsible for planning, delivering and monitoring a co-ordinated programme of high-quality activities, to include games, dance, gymnastics, athletics and outdoor and adventurous activities as per the PE curriculum across all year groups including EYFS.
- To plan and deliver a range of high-quality support and physical activity opportunities to young people in an engaging and progressive manner.
- To support all pupils in PE and Sports, including those with special educational, disabilities, EAL or behaviour needs, learn as effectively and independently as possible through; *modelling to pupils, using effective resources, supporting with vocabulary, using questioning, discussion*
- Assist in the educational, social, emotional and personal development of all pupils
- To promote British values, SMSC, school values and LORIC within lessons
- Read and understand lesson plans and be prepared for the lessons, tweaking content as needed to meet pupil needs
- To deliver physical activity programmes for targeted groups of children
- To run lunchtime and after school sports clubs
- To attend sports events
- To provide high quality coaching alongside the Lead Sports Coach and physical activity programmes to support the delivery of high-quality sports days and festivals of intra-school and inter-school sport.
- Observe pupil performance and give feedback (make notes/observations)
- Organise, manage and prepare resources to help maintain an effective and safe learning environment
- Support pupil's behaviour in line with the school's vision, values and positive behaviour policy

Our School Values are *Respect, Responsibility, Perseverance, Collaboration, Honesty and Inclusion*



- Support pupil's behaviour following their Wellbeing Plan
- To assist in the care of the learning environment by keeping PE areas tidy and in good order
- To follow support plans and EHCPs
- To establish a constructive relationship with pupils and be a role model
- To support and uphold the school's vision, values and motto
- Communicate effectively with other staff members and pupils
- To support with sporting and educational visits, taking responsibility for the welfare and learning of pupils

Health and safety and Safeguarding

- Ensure the safety, wellbeing and safeguarding of all pupils by following schools' policies
- Support and care for children who are upset or have had accidents

Other

- To work as members of the school staff team in the smooth running of the school
- Follow school policies and the staff code of conduct
- To take part in the school's appraisal procedures
- To take part in training offered by the school
- Attend meetings relevant to the post as well as any with external professionals
- Undertake any other relevant duties given by the class teacher or leaders

Safeguarding

- Everyone who works at William Harding School has the responsibility for promoting the safeguarding and welfare of children.

Commitment To Safeguarding Children

- To ensure awareness of school policy and procedures re Child Protection.
- To become aware of the signs and indicators of abuse by attending relevant courses.
- To report all causes for concern to the DSL.
- To ensure the safety of all pupils in the school learning environment both indoor and outdoor.
- To carry out risk assessments in consultation with the teaching staff prior to activities.
- To promote learning opportunities that raise pupil awareness re How to Keep Safe.

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
Qualifications	• GCSE Mathematics and English C grade or equivalent • Relevant Sports Coaching qualification	• Some knowledge of how pupils learn • Some knowledge of curriculum
Previous Experience	• Experience in the care and/or education of children	• Some experience of working with people with a range of special needs/behaviour/EAL

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Professional Skills and Experience	• Good time management and organisational skills • Ability to demonstrate safe PE skills • Able to communicate effectively with pupils, parents, other professionals, etc. • Able to contribute to the support of children in areas of personal and educational development • Commit to relevant training	• Some experience of assessing pupils' work • Some experience of working in an educational setting • Understanding how children learn and how their individual needs may be assessed and met • Understanding how to motivate, enable and engage pupils
Personal Qualities	• Able to contribute constructively to and work effectively as a member of a team • Adaptable, flexible and solution-driven • Passion and enthusiasm • Positivity, commitment and hardworking • Confidentiality	• A sound school philosophy that values the whole child