



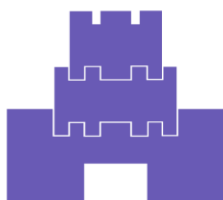
Atlantic Academy

Part of the Launceston College Multi Academy Trust

Applicant Package

Student Support

LSA



**Launceston College
Multi Academy Trust**

Job Title: Student Support LSA	Start date: September 2021
School base: Atlantic Academy	Contract type: 29 hours, term time only
Closing Date: Wednesday 30 th June 2021, 9am	Salary: Grade B1-C1 DoE Actual Salary £11,594.10 - £11,994.33
Interviews on: TBC	Contract term: Fixed Term until July 2022

Our Trust

Atlantic Academy is part of the Launceston College Multi Academy Trust (Trust) alongside Altarnun Primary, Bideford College, Egloskerry Primary, Launceston College and Launceston Primary School (opening in September 2021).

Our Trust aims for young people to become happy, responsible and successful by learning the knowledge, skills and values which are important for society.

We seek to develop adventurous students, who have the character, resilience and self-awareness required to be successful. We have exceptionally high aspirations for our students and seek to support them no matter what their background or circumstances.

We offer a distinctively broad, personalised, and academically rigorous curriculum across our primary and secondary schools, and aspire to the highest standards of teaching and learning.

As a Trust we share information and best practices to ensure we focus on an excellent and sustainable 0-19 learning journey for children, with a strong focus on our school and Trust community.

The Trust offers expert guidance and advice to students to help them shape and achieve their future goals without limitation. We want to equip every student with the knowledge, skills and values they need to achieve the very best that they can.

We seek applicants who are aligned to our aim and vision and have the talent and passion to deliver that vision successfully. We support all our schools with our Trust-wide leadership and management, teaching and learning, school improvement, financial, administrative, estates, safeguarding and HR expertise.

We are looking for professional staff who can support the delivery of an exceptional education for the young people in our care.



Our Academy

Atlantic Academy opened in 2018 and is a growing 11 – 16 secondary school in the beautiful setting of the North Devon coast.

Atlantic Academy seeks to create a safe, caring, and supportive learning environment that allows for individual differences and learning styles to be celebrated. Each student's confidence, resilience and enthusiasm for learning is fostered by positive relationships with fellow students, staff and our broader community.

The Atlantic Academy values are centred around wellbeing, respect, curiosity and adventure, and appreciating education and lifelong learning. We are proud of our school community, which we are looking to grow over the following years.



We will offer:

- A modern, well equipped school with outstanding facilities.
- A small team of dedicated and committed staff.
- A culture which seeks to be fair, developmental, and supportive of staff and pupils.
- A large support network across the primary and secondary settings.
- A focus on staff wellbeing.
- Generous pension and holidays.
- Attractive pay and opportunities to develop skills across the Trust.
- Support from cross Trust systems and leaders.



We are seeking to appoint a **Student Support LSA.**

Main Purpose of Job:

- The role will be to provide targeted support in the educational and social needs of the students; to support the curriculum and the Academy through the provision of assistance to the teacher so that they make the best possible progress in all aspects of their development.

Duties and Responsibilities:

- To assist in preparing, using and maintaining relevant teaching resources, including wall displays and cleaning up classrooms after activities. To ensure that basic classroom materials are available for use.
- To be aware of confidential issues linked to home/student/teacher/school work and to ensure the confidentiality of such sensitive information as the main point of contact for students and their families.
- To assist individuals and groups of children in developing knowledge, skills and attitudes. To take into account the learning support involved to aid the children to learn as effectively as possible.
- To establish supportive relationships with the student/s concerned and to encourage acceptance and inclusion of all students.
- To assist with the assessment, monitoring and recording of children's progress, health, behaviour and general wellbeing. To work with external agencies as appropriate e.g. Social Services, Babcock LLP, KOOTH, CAMHS, School Nurse.
- To pay special attention to the needs and welfare of any vulnerable students, including pupil premium and SEN students within your area of responsibility.
- To support and assist individuals and groups of students to access learning, develop knowledge, skills and attitudes through in class activities or small group interventions as planned
- To deal with administrative matters relating to students within your area of responsibility and to deal with general enquiries regarding Atlantic Academy.
This includes:
 - Setting up and support 6 into 7 transitions and the academy open evening
 - Setting appointments for the SENDCo / Assistant Principal
 - Producing, updating, printing and collating all relevant forms, posters, letters etc.
 - Other administrative duties to support the role of coaching staff
 - Carry out administrative tasks directed by the teacher
- To be aware of and work in accordance with the Academy's child protection policies and safeguarding procedures, and to raise any concerns relating to such procedures which may be noted during the course of duty.

- To be aware of and adhere to the applicable rules, regulations, legislation and procedures e.g. County Council (Equal Opportunities Policy, Code of Conduct) and national legislation (Health and Safety, Data Protection).
- To record all relevant and appropriate information on the SIMS system.
- To assist with lunch and breaktime supervision of children.
- To maintain confidentiality of information acquired in the course of undertaking duties for the department.
- To undertake other duties appropriate to the grading of the post as required.

Person Specification

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Relevant Experience	Good standard of practical knowledge, skills and experience of supporting and working with pupils within a learning environment.	Relevant experience to include providing specialist support to students within certain areas of the curriculum, or with specialist pupil groups. Previous experience of working with children with complex needs/challenging behaviours within a classroom environment or similar.	Application form/interview
Education & Training	Attainment of GCSE's grade C/ NVQ level 2 or above in English & Maths (or able to demonstrate equivalent levels of numeracy & literacy).	Working towards attainment of a recognised qualification. Team Teach Training	Application form
Special Knowledge & Skills	Good listening & communication skills. ICT skills – able to support learning through ICT. Working knowledge of implementing relevant learning programmes. Knowledge of statutory frameworks relating to teaching. Practical skills relating to planning and utilising individual learning programmes.	Knowledge of issues relevant to education and child development.	Application form/ interview
Any Additional Factors	Self-motivated, able to lead and motivate a team. An interest in pupils, ability to relate well to children and adults.	Able to work without supervision.	Interview

	<p>Ability to work to deadlines and methodical approach to work.</p> <p>Displays an awareness, understanding and commitment to the protection and safeguarding of children and young people.</p>		
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To apply:

To apply for this job, please complete the application form:

[Word Application](#)

[PDF Application](#)

We reserve the right to close this advert and interview and appoint earlier than the advertised closing date should there be a good response to the advert, so early applications are warmly invited.

Safeguarding Statement:

Launceston College Multi Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All posts are subject to DBS clearance and appropriate pre-employment checks.