

**Person Specification – Student Support Mentor**

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| **Attributes** | **Essential** | **Desirable** | **Criteria used for**  **Assessment** |
| **Experience**  Experience of working with young people.  Experience of working in a Secondary School. | \* | \*  \* | A  A |
| **Qualifications**  English and Maths – Level 2.  Level 3 (A level, Level 3 BTEC) or above  To have a specific professional qualification relevant to some aspect of the role. | \* | \*  \* | A  A  A |
| **Skills and Knowledge**  Knowledge of how schools operate and the need for discretion and confidentiality.  An understanding of how young people learn and to improve student learning.  A knowledge of difficulties young people may face and how to support them.  Good interpersonal skills, able to communicate orally and in writing.  The ability to motivate young people.  Good organisational skills. | \*  \*  \* | \*  \*  \* | I / R  I  A / I  A / I  I / R  R |
| **Personal Qualities**  Able to work as part of a team but also be a self- starter and be able to set personal goals.  The ability to get on well with students, to be an advocate for young people. | \*  \* |  | I / R  R |
| **Working Practices**  Be willing to undertake training to enhance service delivery and self-development.  Willingness to share information and expertise with other staff.  Undertake First Aid Training. | \*  \*  \* |  | A / I  A / I    A / I |

A = Application I = Interview R = Reference