



**THE NORTON  
KNATCHBULL**  
SCHOOL

**The Norton Knatchbull School,**  
Hythe Road, Ashford, Kent, TN24 0QJ  
Headteacher: Mr. B. Greene, BA (Hons), NPQH

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## **STUDY SUPPORT SUPERVISOR**

The Norton Knatchbull School is looking for a Study Support Supervisor to work 28.75 hours per week, term time only plus 2 INSET days – 38.4 weeks per year. Salary is Kent Range 5 - £24,040 (Pro rata £15,960.16).

The role will involve a broad range of duties including covering lessons in the absence of the teacher, working with individual students or small groups and providing administrative and other support as required, as well as covering break and lunchtime duties as necessary.

You should have good interpersonal skills, be computer literate, have a flexible approach to work and the ability to work well under pressure. This post would suit graduates who would like to gain school experience before embarking on a career in teaching or someone who already has experience of teaching or providing support in the classroom. Please include details of your areas of academic expertise in your application.

Please visit our website for the job description and an application form.  
Send your completed application form to Mrs Catriona Dunton, HR Officer  
by email to [cdunton@nks.kent.sch.uk](mailto:cdunton@nks.kent.sch.uk)

**Deadline for applications: 9am, Monday 24<sup>th</sup> February 2025.**

Interviews will take place as soon as possible thereafter.

We reserve the right to interview prior to this date depending on applications received.

NKS is committed to the Continuing Professional Development of all our staff. We support our employees in career development and respect initiative and ambition. As such we are committed to using Performance Management; formal and informal training; coaching and mentoring; and peer support to ensure the progression of our staff. In return we expect commitment and a desire to improve and excel from our colleagues.

All new recruits to our team will be further supported by a comprehensive Induction Programme and a Mentor.

The Norton Knatchbull School is committed to safeguarding and promoting the welfare of children, young people and expects all staff and volunteers to share this commitment. The post is subject to an enhanced DBS disclosure.

**Please note only candidates that are shortlisted will be contacted.**

**Benefactorum Recordatio Jucundissima Est**

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