



## Liverpool College

*The Staff of Liverpool College are its greatest strength. Their dedication, flexibility, and commitment to the mission of the school ensure its excellence and form the foundation of its future. It is this spirit of service and professionalism which allows the school to inspire young people to achieve their true potential. The expectation of the College is that all staff view their employment at the school in that spirit.*

### Job Description

Post Title	Subject Lead of Classics/Assistant Head of the Faculty of MFL and Classics.
Salary/Grade	Liverpool College Salary Scale Between L1 (FTE £30,000) to L9 (FTE 46,525) plus RA1( £1,243) dependent upon experience
Working Time	Permanent, Full time
Reporting to	Head of Faculty of MFL and Classics
Liaising with	Head of Faculty of MFL and Classics and colleagues in the Classics department
Disclosure level	Enhanced

### Subject Lead of Classics – Summary of the overall purpose of the job

To lead and manage the Classics department, ensuring the delivery of high-quality teaching in order for all students to make good progress in school.

Working under the direction of the Head of MFL and Classics Faculty, the Subject Lead has the following responsibilities:

- To work as part of the Classics team and deliver high quality teaching in order for all students to make good progress in school.
- To teach Latin and Classical Civilisation at all levels and help increase interest in and enthusiasm for Classics across the College.
- To ensure recruitment of students from KS3 (where Classics is compulsory) to KS4 and KS5 (where it is optional).
- To provide effective teaching and learning strategies that allow all children to progress.
- To maintain the positive ethos and core values of the school, both inside and outside the classroom.
- To support school policy.

### Key responsibilities and objectives of the job

- To establish outstanding provision within the subject area, including all programmes, systems and structures based on the College's vision and values.
- To be accountable for student progress and development in Classics and Latin across KS3, KS4 and KS5.
- To ensure a duty of care at all times to safeguard and promote the welfare of all students.
- To contribute to the moral and spiritual development of students.
- To maintain high professional standards of attendance, punctuality, appearance, conduct and courteous, positive relations with students, parents, colleagues and visitors.
- To actively support and promote positive professional and curriculum links across all educational phases of the College.
- To actively engage with the performance management process and continue with personal and professional development.
- To adhere to school policies and procedures as set out in the staff handbook and other documentation available.
- To liaise with parents/carers and outside agencies when necessary.
- Ensure the curricula in Chapters 7-13 in both Latin and Classics is sequentially planned, engaging, challenging and adapted for all students and that it has clear end goals that are known and understood by students and staff.
- Develop and prepare effective Schemes of Work for Latin and Classics in all key stages, including assessment and teaching materials that promote maximum student engagement, progress and attainment.
- Use data to monitor student progress and coordinate intervention.
- Organise and conduct standardisation of marking and assessments in Latin and Classics
- Research, incorporate and disseminate to the faculty best practice and innovative pedagogical approaches in all the curricula to promote best outcomes for students.
- Support the Head of MFL and Classics in the evaluation of the effectiveness of the Latin and Classics curricula in all key stages and continually improve it.
- Collaborate with/support the work of the regional Classics for All Network based in the college to support mutually beneficial outcomes.

## Teaching and Learning

- To develop appropriate resources and teaching and learning strategies to make the curriculum accessible for all.
- To prepare assessments that will allow progress to be shown.
- To support progress across the curriculum.
- To ensure short, medium and long-term planning is effectively carried out and students' individual needs are met through appropriate differentiation in all classes taught.
- To contribute to the development and implementation of curricular initiatives.
- To ensure high standards of students' attainment, behaviour and motivation through effective teaching.
- To stay up to date with developments in teaching and learning of students.
- To adhere to the behaviour management policy so that effective learning can take place.

*All employees are expected to play a full part in the life of the College community, to support its distinctive mission and ethos as a co-educational 4-19 academy, and to encourage colleagues and pupils to follow this example.*

*While every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be specifically identified. This Job Specification is current at the date shown but, in consultation with the post holder, it may be changed by the Principal to reflect or to anticipate changes in the job commensurate with the grade and job title.*

*March 2024*