Job Description

**Post: Subject Lead of Design Technology**

**Responsible to:** Senior Leadership Team

**TLR:** TLR 2a

**Main Responsibilities**

The post holder will take responsibility for the leadership and management of Design Technology within the school, providing high quality education and outcomes for all of its pupils.

**Ethos and Values**

* To act as an ambassador in promoting and celebrating the work and achievements of GTS.
* To ensure the Vision, Values and Mission Statement of GTS are clearly articulated, shared, understood and acted on effectively by all.
* To demonstrate high expectations of pupils and staff and persistently strive for continuous improvement.
* To model and promote the GTS values of: Respect, Relationships, Responsibility, Resilience, Health and Opportunity.

**Specific Responsibilities**

*Leadership & Management*

* Holds members of the Design Technology team to account through GTS Professional Development and Performance Management (PDPM) processes and advise the Headteacher with respect to any uplift in pay.
* Assists in the Quality Assurance in Design Technology and takes responsibility to for improvement.
* Takes corporate responsibility for whole school improvement by partaking in whole school quality assurance measures.
* Ensures the subject team follow the protocols and policies adopted by GTS, to ensure consistency of practice across the whole school.
* Has an oversight of all resources for the subject, including teaching areas, and ensures they are maintained and used with due regard to Health & Safety regulations.
* Attends meetings, as required, in line with their responsibility and accountability.

*Teaching & Learning*

* Delivers outstanding lessons and models this to the team and other staff.
* Leads on-going development of the curriculum and pedagogy, in order to ensure that all pupils make rapid sustained progress in Design Technology
* Actively develops the team through coaching conversations and where required, well defined support and targeted intervention.
* Has a thorough understanding of the National Curriculum at KS2, 3 and 4 and the implications for our learners and the curriculum that is followed.

*Reporting, Assessment and Examination*

* Analyse data and uses it to inform decisions and planning.
* Keeps abreast of, and understands, subject examinations at KS4 and their implications with respect to whole school performance measures.
* Keeps up to date with changes to exam specifications and the impact on the curriculum offered to our learners.
* Ensure that data collected on pupils is accurate and thereby informs pupils and parents of progress and informs where support and intervention is needed.
* Ensures exam entries are completed accurately and any controlled assessments comply with exam board and JCQ expectations and guidance.
* Puts in place timely, specific and targeted intervention sessions, which result in a positive impact for those pupils.

*Public Relations and Community*

* Celebrates and promotes the achievements of pupils in Design Technology both internally and externally.
* Promotes the work of the team and pupils during whole school PR events, such as Open Days, prospective parent tours, Options Evenings etc.

*Pastoral*

* Belongs to a House and joins in with all House activities.
* Acts as a Tutor within the tutor group system.

*Whole School*

* Offers opportunities through E&I (Enrichment & Intervention), House time and extracurricular activities, to enhance the experiences of our pupils.

*Professional Development*

* Embraces our ethos that we all improve the quality of the education that we provide.
* Participates in all CPD offered by GTS, enabling own practice to be developed.
* Attends external events, as appropriate.
* Develops strong, collaborative relationships across networks of schools, to facilitate sharing, innovation and the dissemination of good practice between schools.
* Engages with the school’s instructional coaching programme to improve teaching.

**Variation in the Role**

Given the dynamic nature of the role and the structure of GTS, it must be accepted that as the school develops and changes, there will be a need for adjustments to the role and responsibilities of the post. The duties specified above are therefore not to be regarded as either exclusive or exhaustive.