KING EDWARD VI HANDSWORTH SCHOOL FOR GIRLS

Job Description

Subject Leader Computer Science

Grade: **Hours:** **Responsible to:**	MPS1 – UPS 3 (£31,650 – 49,084) plus TLR 2b Full Time Deputy Head (Curriculum)
Main Purpose:	• To lead and manage the Computer Science Department in order to secure high quality learning, teaching and support to maximise student progress.
Core Responsibilities	• To lead the Computer Science department so that it is a dynamic and creative centre of excellence in which each student thrives academically. • To have overall leadership and management responsibility for the effective deployment of staff and resources. • To have oversight of the academic progress and behaviour of all students. • To have an overview of the quality of learning and teaching within Computer Science. • To play a full part in the life of the Computer Science department, including its extra-curricular offer, to support its distinctive core purpose and to encourage and ensure staff and students follow this • Take the lead for KS3, 4 and 5 delivery
General Responsibilities	• Setting clear and challenging targets for each pupil that build on prior attainment. • Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching. • Mark and monitor pupils' work and set targets for progress. • Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving. • Have an extensive knowledge and well-informed understanding of the assessment requirements and arrangements for their subjects/curriculum areas, including those related to public examinations and qualifications. • Have up-to-date knowledge and understanding of the different types of qualifications and specifications and their suitability for meeting learners' needs. • Use an appropriate range of approaches to assessment, including the importance of formative assessment.
Support for the School:	▪ Participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with the line manager. ▪ To be aware of and support difference to help ensure everyone has equal access to the services of the school and feel valued, respecting their social, cultural, linguistic, religious and ethnic background. ▪ To contribute to the school ethos, aims and development/improvement plan. ▪ To work as part of a team, appreciating and supporting the role of other people within the team. ▪ To attend and participate in meetings as required.
Resources:	• To ensure use of IT to full capacity in order to produce high quality documents. • To organise and present information for reports in a variety of formats.