



SUBJECT INFORMATION PACK

COMPUTER SCIENCE SUBJECT LEADER

Join an Outstanding Team!

Our Team

The Business, ICT and Media department has grown significantly in popularity over the past five years, now with 75% of our examination students studying at least one subject from the faculty. We are so proud of the popularity of our subjects and our students' enthusiasm for this. This can be attributed to the positive learning experiences that they have. We work collaboratively as a team to ensure students develop a broad and thorough understanding of our subjects. Our ethos is based on the sharing of resources and teaching practices, within and across the subjects, so that our students experience consistently outstanding learning.

The Post

This post has arisen as the popularity of Computer Science, since its introduction in 2017, has grown considerably. Therefore, we are seeking a candidate who will relish the opportunity of undertaking the leadership of the subject and shaping its future.

If you are an outstanding teacher and an ambitious leader, it really is worth applying for this post, which does not often arise. We have a strong track record of succession planning and many of our current leaders have progressed to further promoted posts within the College.

The successful candidate would join our Business, ICT and Media Department and so we are also able to offer the opportunity of teaching one of these additional subjects, should they be of interest.

Our Curriculum

The department is well-resourced with a variety of digital textbooks and practical resources, such as a number of robotic devices to support students in developing and applying programming skills. Computer Science has proven to be hugely popular since its launch in 2017 and outcomes have consistently been above national averages. Computing is delivered in Key Stage 3 to all students, and we offer the OCR GCSE from Year 9 to a select number of candidates. We have an established offer in the Sixth Form, again delivering the OCR A Level, where students have consistently achieved positive outcomes.

Our Facilities

The department has excellent facilities. At the start of this academic year, we were relocated to the Technology Learning Centre, which we share with the Art and Design Technology Team. As part of this relocation, our classrooms were refurbished and modernised. We have 4 dedicated ICT suites, all well equipped with relevant software, as well as two classrooms. In addition to this, there is access to two further ICT suites in the Technology Learning Centre.

Each room is equipped with a projector and each member of teaching staff has a laptop.

We are proud of being part of the Latimer team: if you share our passion and enthusiasm, we would love you to apply for this post!

Job Description—Computer Science Subject Leader

Role: Computer Science Subject Leader

Line Manager: Progress Leader: BIM

Direct Reports: Computer Science Teaching Team

Scale: TMS plus TLR2A

General Responsibilities

- To lead the subject of Computer Science;
- To teach Computer Science and carry out the specific responsibilities of the role as contained in the School Teachers' Pay and Conditions document;
- To be a form tutor and to carry out the specific responsibilities of the role.

Specific Responsibilities

Leadership

- Understanding and being fully committed to the duties and responsibilities in relation to child protection and safeguarding young people;
- To model high standards of professional conduct;
- To lead on delivering outstanding student outcomes in Computer Science by:
 - Ensuring that schemes of work for Computer Science at KS4 and 5 are relevant and up to date;
 - Implementing systems to share the latest subject developments for Computer Science at KS4 and 5 across the team;
 - Ensuring that all assessments, moderation and administration of examinations for Computer Science at KS4 and 5 are completed accurately and on time.
- Leading on co-ordinating the sharing of best practice in teaching and learning across the Computer Science teaching team;
- Monitoring and tracking student performance and implementing necessary intervention strategies to ensure students make outstanding progress, including those students who are disadvantaged or have special educational needs or disabilities;
- Supporting the Progress Leader: BIM with department self-evaluation and implementing subsequent improvements arising from the College's Standards Process and the College Improvement Plan;
- Leading relevant sections of Department Improvement Meetings linked to Computer Science.

Classroom Teacher

To fulfil and maintain the Teaching Standards by:

- Setting high expectations which inspire, motivate and challenge students;

Job Description continued

- Demonstrating good subject and curriculum knowledge;
- Planning and teaching well-structured lessons to a range of age groups and abilities, ensuring that all students make outstanding progress;
- Managing behaviour effectively to ensure a good and safe learning environment in which students can learn effectively;
- Making accurate and productive use of assessment to track the progress of each individual student in timetabled groups and intervene to narrow the gap where progress starts to fall behind;
- Communicating and consulting effectively with relevant stakeholders;
- Attending meetings as set out in the College's meeting cycle.

Form Tutor

- To lead a tutor group and be responsible for the delivery of our Personal Development Programme, in accordance with the published schedule and as directed by the House Leader;
- To encourage tutees to comply with the College's values;
- To encourage the student voice and develop a Form and House ethos that is in harmony with the College values;
- To monitor student progress, following the College's tracking processes, mentoring tutees and intervening when progress is not as expected;
- To encourage high levels of attendance;
- To provide relevant information, advice and guidance to tutees.

Other

- To undertake any other reasonable duties as directed by the Principal.

Person Specification—Computer Science Subject Leader

SELECTION CRITERIA (no priority order)			
Qualifications	Essential	Desirable	Method of Assessment
Qualified Teacher Status (gained or pending) / Degree relevant to the subject	X		Application form-Verified at interview
Evidence of further study in preparation for leadership		X	Application form
High standard of literacy	X		Application form/Interview
Commitment to Safeguarding	Essential	Desirable	Method of Assessment
Motivation to work with children and young people	X		Application form/Interview
Commitment to, and belief in, the equal value of all students	X		Application form/Interview
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	X		Application form/Reference/Interview
Ability to raise the self-esteem and expectations of children and young people	X		Application form/Interview
Emotional resilience in working with challenging behaviours and attitudes to the use of authority and maintaining discipline	X		Application form/Interview
Teaching and Learning	Essential	Desirable	Method of Assessment
Proven track record of outstanding Computer Science teaching	X		Application form/Interview
Knowledge and understanding of the curriculum requirements for the subject	X		Application form/Interview
Experience of teaching Computer Science at Key Stage 4 and 5	X		Application form/Interview
Experience of, or a willingness to, teach one of the following subjects at KS4: Business, ICT or Media		X	Application form/Interview
Proven track record of outstanding outcomes	X		Application form/Interview
Proven track record of strong and effective behaviour management strategies	X		Application form/Interview
Excellent ability to use ICT skills in varied and innovative ways	X		Interview
Leadership and Interpersonal Skills	Essential	Desirable	Method of Assessment
Excellent ability to analyse data and use it to secure high student outcomes	X		Interview
Prior experience of leadership of a subject		X	Application form/Interview
Proven experience of leading a successful improvement project with measurable impact		X	Application form/Interview
Ability to communicate effectively and relate well to all stakeholders	X		Application form/Interview
Ability to motivate and inspire others to work collaboratively as part of a team	X		Application form/Interview
Creativity, energy and enthusiasm, with an added good sense of humour!	X		Application form/Interview
Evidence of resilience and working effectively under pressure	X		Application form/Interview
Effective time management and organisational skills	X		Application form/Interview

Person Specification continued

SELECTION CRITERIA (no priority order)			
Additional Qualities	Essential	Desirable	Method of Assessment
Aspirations of future leadership of a department/team	X		Application form/Interview
Willingness to contribute to extra-curricular activities	X		Application form/Interview