

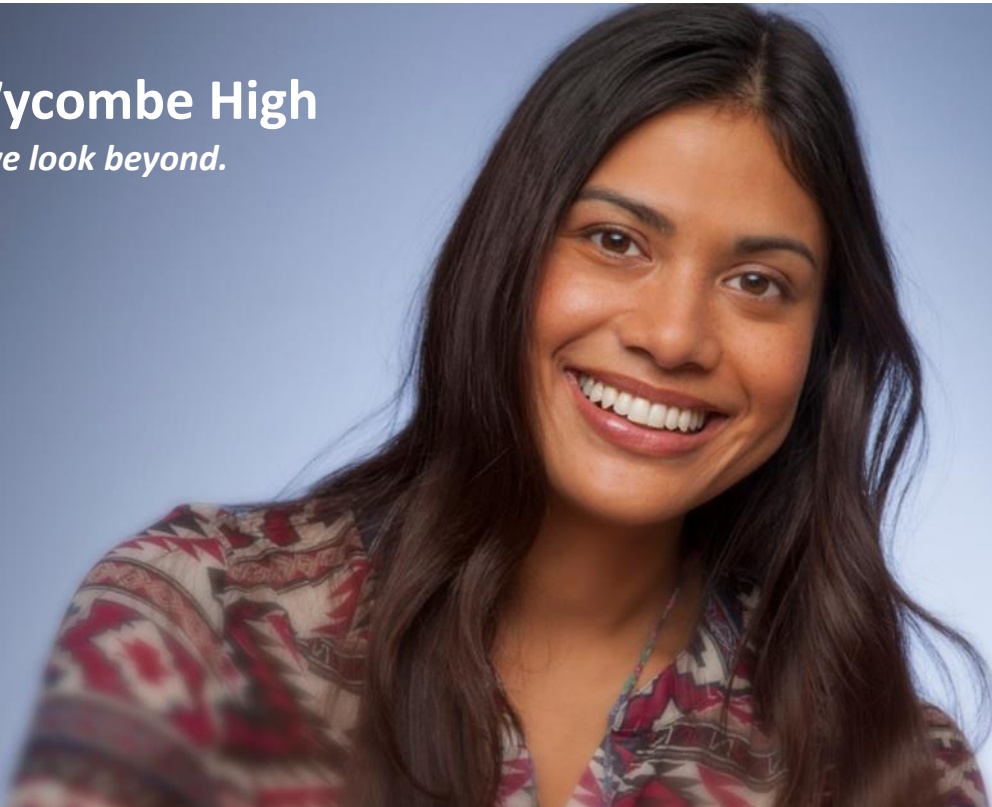


Wycombe High School

~ Girls' Grammar School ~



At Wycombe High
we look beyond.



Appointment of

Subject Leader, English

REQUIRED 1 September 2023

Teacher Pay Scale (currently M1 £28,000—UPS3 £43,685)

Plus TLR 1b (currently £10,710 per annum)



Mind 2021-2022 Silver Award Winners

**Wycombe High School:
The Sunday Times Parent Power
'Secondary School of the Year 2023'**



APPLY AT WWW.WHS.BUCKS.SCH.UK/VACANCIES



The Role

We are seeking to appoint a dynamic and committed Subject Leader to lead the highly motivated staff at our outstanding all girls' Grammar School.

The successful candidate must be able to teach English at A Level.

'Subject knowledge of teachers is outstanding; they willingly give their free time to support learning'

Candidates will have strong interpersonal and communication skills and enjoy working in a lively environment. This is an excellent opportunity to work within a friendly, vibrant, forward-thinking School, recently voted The Sunday Times Parent Power 'Secondary School of the Year 2023'.

KEY DATES:

Deadline for applications
midday Friday 3 February 2023

Staff Wellbeing

Our staff are very important to us and Wycombe High School ensures employee wellbeing is high on our agenda.

We have three staff mental health first aiders to provide support and guidance when needed and we are proud to work in partnership with Mind, having received the Wellbeing Index Silver Award for 2021-2022.

We also provide staff with an award-winning Employee Assistance Programme, which gives our employees access to free, confidential medical, legal and financial advice, plus a 24/7 counselling service.

Interviews will be held on
Wednesday 8 February 2023



The Person

We are looking for the right person to fill this vacancy; you are looking for the right school to work in.

The characteristics that we are looking for include:

- ◇ Good honours degree in a relevant subject area
- ◇ Qualified Teacher Status
- ◇ Confident user of IT to enhance teaching and learning
- ◇ Very good practitioner, who is consistently rated as good and often outstanding in the classroom
- ◇ Keen to be involved in curriculum development
- ◇ Good interpersonal and communication skills
- ◇ A shared approach to problem-solving and achieving goals
- ◇ Ambitious for self, department and students
- ◇ Innovative, identifying alternative ways to resolve issues, improve standards and procedures
- ◇ Able to prioritise workload and work quickly and accurately under pressure
- ◇ Line management experience would be advantageous
- ◇ Able to work calmly and effectively under pressure
- ◇ Positive, 'can do' attitude to work
- ◇ Adaptable and flexible; able to embrace and manage change
- ◇ Committed to the ethos, vision and values of Wycombe High School

KEY DATES:

**Deadline for applications
midday Friday 3 February 2023**

**Interviews will be held on
Wednesday 8 February 2023**



How To Apply?

The application form can be found on our website:
<https://www.whs.bucks.sch.uk/about-whs/vacancies>

To apply for this post, please complete the application form in which you should:

1. State your reasons for applying for this post
2. Outline the experiences that you believe have prepared you for this post
3. Describe the skills and strengths that you will bring to the school, paying particular attention to the person specification above.

Please note that the application form must be completed in full. It is not sufficient to substitute a C.V. for all or any part of the form.

You are welcome to telephone or e-mail the school to ask for clarification of any matters in this booklet or if you have queries on how to complete the application form.

SEND COMPLETED APPLICATION VIA EMAIL TO:

Mrs N. Renyard, Headteacher,
Wycombe High School,
Marlow Road,
High Wycombe,
Bucks, HP11 1TB
Email: hr@whs.bucks.sch.uk

KEY DATES:

Deadline for applications
midday Friday 3 February 2023

REFERENCES

Please note that it is our practice to take up references before shortlisting for interview. If you would prefer us not to do so unless you are shortlisted, please indicate this clearly in your application. Current and previous employers will be contacted as part of the verification process pre-appointment checks.

When an applicant is short-listed, any discrepancies or anomalies in the information provided or issues arising from references will be taken up at interview. Your referees should include your most recent employer. References from relatives or friends are not acceptable.

SAFEGUARDING

Wycombe High School is committed to safeguarding and promoting the welfare of children and young people. All staff are required, before taking up post, to undertake a criminal record check through the Disclosure and Barring Service (DBS). HR will carry out an online search on shortlisted applicants.

Candidates for teaching and support staff posts will be assessed at interview for their suitability to work with children. Appointment is conditional upon at least two satisfactory references which include specific comments on working with children and young people.

Interviews will be held on
Wednesday 8 February 2023

Pay and Conditions

PAY SCALE

Teachers Pay Scale M1– UPS3

(currently £28,000—£43,685 per annum) + TLR 1b (£10,710)

Successfully appointed candidates will automatically be enrolled into the Teachers' Pension Scheme, into which the School pays very generous employer contributions of 23.8%

We provide an Award-winning Employee Assistant Programme for staff, a completely free service giving staff 24/7 access to counselling, plus legal, medical and financial advice and support. We are also proud to be Mind Wellbeing Index Silver Award Winners for 2021-2022 and to have been voted The Sunday Times Parent Power 'Secondary School of the Year 2023'.

EQUAL OPPORTUNITIES

Wycombe High School is committed to equal opportunities for all its students and staff, irrespective of race, colour or nationality, gender, marital status, family circumstances, religion, sexual orientation, age or disability. There will be no discrimination on these grounds, or for any other reasons which cannot be shown to be justified. Students applying for admission to the school and candidates for posts at the school will be treated according to school policies on admission and recruitment and with regard to British and European legislation.

Attention will be paid to the importance of equal opportunities education in both the formal and informal curriculum and our curriculum will be reviewed at frequent intervals to ensure that this policy is reflected in practice.

The Headteacher is responsible to the Governors for monitoring this policy.

The school operates an Equality Cohesion Scheme.

KEY DATES:

Deadline for applications
midday Friday 3 February 2023



SMOKING AND ALCOHOL

The school operates a no-smoking policy. Smoking is not permitted at any time on the school site.

The consumption of alcohol on the school site is not permitted during the hours of the time-tabled school day and thereafter only at the Headteacher's discretion during authorised school events.

DRESS CODE

The school has a dress code for staff: staff should dress in a business-like and professional manner, similar to the dress styles which are the norm among service industry professionals who regularly meet the public, such as bank staff. Discreet piercings in the lower ear only are allowed; and no visible tattoos, in line with expectations for students.



Interviews will be held on
Wednesday 8 February 2023



At Wycombe High School, we

***Look beyond the traditional grammar school.
Look beyond league tables and examination results.
Look beyond stereotypes and conventions.
Look beyond a world where futures are fixed.***

At Wycombe High, we look beyond.



Marlow Road, High Wycombe
Buckinghamshire HP11 1TB

T: 01494 523961
Email: hr@whs.bucks.sch.uk

Visit our website at:
www.whs.bucks.sch.uk

Follow us on Twitter @WycombeHighSch

KEY DATES:

**Deadline for applications
midday Friday 3 February 2023**

**Interviews will be held on
Wednesday 8 February 2023**