

Subject Leader - Food & Social Care



Post Title	Subject Leader – Food & Social Care Note that the post holder will work alongside a Director of faculty to ensure effective provision in Food & Social Care.
Salary Range	MPS + TLR4
Accountable to	Director of the science and technology faculty
Leading & Managing	
Working Time	Full Time
Liaising with	Leadership Team, other Subject Leaders, Director of the science and technology faculty, Student Support and pastoral staff
Expected Outcomes	<ul style="list-style-type: none"> To raise standards of student attainment and progress within the subject area of the curriculum they oversee To be accountable for the provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the subject area and for implementing developments to enhance teaching and learning within the subject To develop and enhance the teaching practice of others. To be a role model of professionalism and good practice To be accountable for leading, managing and developing the subject area. To manage and deploy teaching/support staff, financial and physical resources within the subject area effectively to support the Faculty development plan. Contribute to the development and implementation of the Faculty Development Plan and be accountable for impact in specific areas Promote and support the safeguarding and welfare of children at the school.
Behavioural Responsibilities	
<ul style="list-style-type: none"> To uphold, exude and extend the core values of the trust: <ul style="list-style-type: none"> To promote and maintain high standards and the pursuit of excellence in all aspects of work To strive for the best for every child To go 'the extra mile' to ensure quality outcomes To ensure articulacy in written and verbal communication To demonstrate and promote resilience in adversity or challenge To act with warm gravitas and in an open and transparent way to both students and staff 	

Leading, managing and developing the curriculum area by:

- Arranging curriculum team meetings, as required, with appropriate agendas and minutes
- Reviewing curriculum policy and practice
- Overseeing resource and asset management in the curriculum area;
- Overseeing the budget of the curriculum area and ensuring it meets the needs of students and staff
- Ensuring that curriculum development is ongoing and takes account of local and national agendas
- Overseeing the risk assessment and health and safety procedures across the curriculum area

Making an impact on the educational progress of students beyond those directly assigned by:

- Ensuring that students receive their entitlement to a broad and balanced curriculum which meets the national requirements
- Co-ordinating the work of a team of subject teachers to ensure continuity and progression

- Ensuring that students experience an educational programme that meets their particular needs as identified through a robust assessment system
- Ensuring that data is used to inform curriculum delivery and support student progress
- Ensuring that challenging attainment and progress targets exist for individual students within the curriculum area
- Ensuring that student progress is tracked effectively and appropriate interventions are made where students are underachieving to impact on outcomes
- Implementing and supporting inclusion within the curriculum area, liaising with support staff where appropriate
- Contributing to cross curricular and extra-curricular initiatives within the faculty and beyond
- Contributing to relevant sections of the Faculty Development plan

Leading, developing and enhancing the teaching practice of others by:

- Promoting a clear vision for the curriculum area which embodies high expectations of staff and students
- Developing collaborative approaches to long, medium and short term planning and curriculum delivery
- Modelling good practice in teaching and learning
- Supporting colleagues in promoting a positive climate for learning
- Monitoring the impact of teaching and learning within the curriculum area and developing teaching as appropriate to impact on outcomes
- Identifying key professional development needs for those line managed and ensuring that these are addressed through the provision of high quality coaching and mentoring, liaising with leadership teams
- Contributing to Governing Body reports and other meetings as required.

Behaviour and Safety Responsibilities

- To be familiar with the School's Child Protection Policy and to report concerns to the designated Child Protection Officer.
- To ensure the Behaviour policy and systems are implemented in their Key Stage so that effective learning can take place.
- To monitor student attendance together with students' progress and performance, with the Form Tutor, in relation to targets set for each individual ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary.
- To contribute to the personal development and welfare of students according to School policy.
- Make referrals to Pastoral and Learning Support teams on issues affecting learning and progress
- Make contact with parents/carers to discuss student achievement

Other Specific Responsibilities

- To play a full part in the life of the School community, to support its distinctive mission, ethos and policies and to encourage and ensure staff and students to follow this example.
- To continue personal professional development as agreed.
- To engage actively in the performance review process.
- To comply with the School's Health and Safety policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified by STPCD not mentioned in the above

I have read and accept this job description

Name: _____

Signed: _____

Dated: _____

	Essential Criteria: Subject Leader	Application	Selection Process	Reference Prior to Selection day	Post offer check
1.	Graduate (or equivalent).	✓			✓
2.	PGCE or equivalent (or expectation of its achievement in June 13).	✓			✓
3.	Exemplary attendance.			✓	
4.	Commitment to enhancing the literacy and numeracy skills of all students		✓		
5.	Confident speaker and presenter.		✓		
6.	Attention to detail	✓	✓		
7.	High expectations of students' uniform and presentation of work		✓		
8.	Profile of value – added results	✓	✓	✓	
9	Ability to develop the teaching of others in the curriculum area		✓		
10	Ability to interpret complex data into clear actions		✓		
11..	Exemplary professional dress		✓		
12.	Effective classroom management skills.		✓		
13.	Exemplary subject knowledge.		✓		
14.	Ability to inspire students and staff		✓		
15	Excellent organisational skills.	✓	✓		
16.	Understanding and application of assessment for learning at class and departmental level		✓		
17.	Commitment to stretch the most able and supporting all to achieve excellent outcomes	✓	✓		
18.	Well-developed verbal and written skills.	✓	✓		
19..	Dedicated to further professional development to enhance practice	✓	✓	✓	
20.	Understanding of the statutory requirements for safeguarding		✓		
21	Understanding and promotion of fundamental British Values		✓		
22	Committed to equality, diversity and inclusion	✓	✓		
23.	Commitment to core values	✓	✓	✓	