

## **Job Description**

**Job Title:** Subject Leader Chemistry

**Accountable to:** Head of Science

### **Core Purpose:**

You will have responsibility for leading and directing the learning and operational management of the Chemistry Department within the Science Curriculum Area (SCA) to reflect both Academy and local and national priorities and to personalise routes for all learners and ensuring rigorous and continuous monitoring and evaluation of the effectiveness of curriculum provision. Your leadership will ensure that Chemistry learning is exciting and engaging and delivered in partnership with Aston University and our significant industry partners so that our young people are motivated to strive for excellence.

### **Key Responsibilities:**

#### **Responsibility for raising the standards of all the students taught in the Chemistry department as part of the whole Science Curriculum Area:**

- To be responsible for the teaching of relevant teaching material within SCA.
- To contribute to the ongoing development of appropriate syllabuses, materials and schemes of work.
- To be responsible for managing the resources in the teaching rooms to which you are deployed.
- To be a tutor, when assigned, and to be responsible for carrying out the duties as set down in the generic tutor job description.
- To be responsible for carrying out a fair share of supervisory duties and cover for absent colleagues.
- To be responsible for following SCA and AUEA policy on matters such as lesson preparation, schemes of work, marking, record keeping and homework.
- To be responsible for organising a disciplined working environment in which students can achieve their maximum potential.
- To participate in appropriate meetings as negotiated within the Academy.

#### **Responsibility for educational progress for all students in the Chemistry/Science Curriculum Area:**

- To be responsible for monitoring students' progress in the Chemistry/Science Curriculum Area by academic tracking and data analysis.
- To be responsible for reporting to and liaising with the Assistant CAL and CAL along with the Senior Leadership Team, other Curriculum Area Leaders, teaching/support staff, Sponsors, Aston University staff and students, industrial partners, external agencies and parents/carers.
- To ensure a culture and ethos of challenge and support where all students can achieve success and become engaged in their own learning.
- To demonstrate and articulate high expectations and sets stretching targets for all teaching staff in Chemistry Department

**Responsible and accountable for leading, managing and developing Chemistry:**

- To be responsible for and to lead the team of teachers in the Chemistry Department ensuring that they have the opportunity for appropriate professional development, including the delegation of responsibility to them when appropriate.
- Providing high quality challenge and leadership through mentoring and coaching Chemistry teachers to ensure that learning and teaching, curriculum resourcing and Assessment Reporting and Recording are outstanding.
- To be responsible for the curriculum planning within SCA, ensuring it meets any statutory requirements. Working with the Assistant CAL and CAL to link planning with the aims of the Academy and to ensure the Chemistry courses taught reflects the needs of our students.
- To be responsible for learning and teaching, resources, equipment and the classroom management deployed in SCA.
- To be support CAL Science with the writing the SCA development plan and Department SEF setting targets as required.
- To liaise with, guide and lead teachers in the collection and collation of information and data to evaluate the quality of provision and identify the underachievement of individuals and groups of students.
- To work collaboratively with employers and industrial partners to create partnership learning plans and curriculum opportunities

**Responsible for line management of Chemistry Department staff:**

- Chemistry teaching staff and any other relevant personnel within SCA.

**Other Responsibilities:**

1. Building and maintaining high levels of staff and student morale and motivation, securing their commitment to the aims, objectives and priorities of the academy.
2. Any other responsibility mutually agreed with the Principal/Executive Principal