



JOB DESCRIPTION

Subject Lead for Art and Design – TLR2b

Job Purpose

- To support the Curriculum Leader in all aspects of the leadership and management of the Art department.
- To ensure high standards of teaching and marking, assessment and feedback lead to good and outstanding progress and attainment for all students within Art.
- Assist the Curriculum Leader to inspire, motivate and influence staff, in securing the highest standards of teaching and learning in order to promote student progress.
- Assist the Curriculum Leader to develop and embed, as required, a consistent approach to marking assessment and feedback.
- To form part of a wider team of TLR holders who with the Curriculum Leader lead the strategic direction of the Area.
- To assist in maintaining a secure and positive climate to learning and behaviour of students in the Area.
- To be accountable to the Curriculum Leader for the effectiveness of the work that you lead and undertake.
- To take part in quality assurance processes and performance manage a range of staff within the Area to secure improvements and provide opportunities for professional development.
- To develop and sustain relationships with others both within and outside of school.
- To contribute to the development of a whole school approach to the development of basic skills.
- To maintain knowledge and understanding of the school vision values and ethos, priorities, targets and action plans.

Reporting to: Curriculum Leader for Expressive Arts

Liaising with: TLR holders, teaching and support staff within the Area as negotiated with the Curriculum Leader.

Responsible for: Teaching and support staff within the Area as negotiated with the Curriculum Leader.

Core Duties

- To consistently deliver good/outstanding lessons and student outcomes.
- To actively promote the inclusion and acceptance of all students within the classroom and school.

- To encourage students to interact and work co-operatively with others and engage, challenge, motivate and reinforce self-esteem with all students in all activities.
- To evaluate and report on the effectiveness of intervention strategies used to improve progress in Art and use these to inform future planning and support.
- To assist the Curriculum Leader to lead, plan and deliver an effective evaluation programme which informs Area and whole school self-evaluation processes and identifies priorities for improvement.
- To contribute to an Area improvement plan.
- To assist the Curriculum Leader in the leadership of planning, delivering, monitoring and evaluation of the improvement plan and write the Area SEF.
- To assist the Curriculum Leader to establish and implement a clear set of principles to ensure:
 - accurate monitoring of student progress
 - improvements in teaching are a priority focus area and the appropriate level of professional support and challenge is provided for all staff
 - marking assessment and feedback is provided to all students
 - work with other staff supports the implementation of a range of targeted interventions that leads to maximum student progress.
- To attend appropriate school meetings as part of the leadership team of the Area and to support the work of Art.
- To mentor and coach staff , including ITT students to improve teaching, develop and share best practice, improve leadership, build confidence and maintain positive attitudes.
- To work with others to create a climate, which enables staff to develop, challenge and support each other, resulting in improved teaching.
- To offer support to staff teaching in the Area to consistently and effectively use information about prior attainment and information from assessment, marking and feedback to monitor progress to give clear and constructive feedback.
- To offer support to staff teaching in the Area to ensure that, as a result of their teaching, their students make good and outstanding progress in relation to prior attainment and compared to similar students nationally.
- To performance manage teaching/support staff as required.
- To participate in recruitment and selection procedures for Area staff.
- To prioritise and manage their own time effectively, balancing the demands made by teaching and involvement in Area development.
- To take responsibility for their own professional development and remain up to date with current practice undertaking any relevant training.
- To comply with any reasonable request from the Curriculum Leader to undertake work of a similar level not specified in this job description.
- To develop and sustain relationships with others both within and outside of school.
- To comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting any concerns
- Contribute to Coop vision, values and guiding principles
- To participate in supervision duties as per the schedule produced by school.
- To have knowledge of the development and maintenance of effective strategies and procedures for staff induction and staff development
- To model professional behaviour and attitudes around the school to ensure the highest standards of appearance and conduct are met.

Whilst every endeavour has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings, therefore, may have been used below, in which case all the usual associated routines are naturally included in the job description.

Staff should not refuse to undertake work, which is not specified on this form, but they should record any additional duties they are required to perform and these will be taken into account when the post is reviewed.