



**STAINDROP**  
ACADEMY



# Subject Leader of History

Start Date: 1 September 2025

Your child is our child

## Welcome from the Headteacher

Our ethos is built upon a tradition of excellence for the wellbeing, achievements, aspirations and success of our young people. Every child matters at Staindrop and we want them to be happy, valued and successful to fulfil their potential and develop the skills and attributes to succeed in their next steps.

We are keen for our pupils to develop as confident, responsible and considerate individuals who excel and make a lasting contribution within and beyond their school life. We are extremely proud of their outstanding achievements in all walks of life. Our pupils are the finest ambassadors, demonstrating what can be achieved through hard work and a positive attitude. The day-to-day atmosphere of Staindrop is warm, friendly and orderly and visitors always comment on the calm and purposeful atmosphere that pervades every aspect of school life.

Our partnerships with parents and carers are very important to us and we will work closely with you throughout your child's time with us to nurture their aspirations, their learning and their achievement.

**Mrs S. Mitchinson**  
**Headteacher**

# Why work for **Advance Learning Partnership**

Advance Learning Partnership (ALP) is a child-centred, forward-thinking organisation where people truly matter. If you're looking for a role in a workplace that values collaboration, innovation, and professional growth, ALP offers the perfect opportunity to thrive.

## **A Culture of Excellence and Collaboration**

- Our ethos, *'Your child is our child,'* underpins everything we do. We're proud to provide an environment where every decision prioritises the success of our children and the wellbeing of our team.
- As a **Times 100 Best Places to Work 2024** and **Investors in People Platinum Employer**, we are committed to creating a supportive and inclusive workplace. We were proud to be named **Medium Employer of the Year 2024** by Investors in People, highlighting our dedication to our employees.

## **Exceptional Benefits**

- Pension Scheme with Generous Employer Contributions
- Flexible and Hybrid Working Opportunities
- Generous Annual Leave Entitlement
- Family-Friendly Policies

## **Wellbeing First**

- Employee Assistance Programme including counselling and financial wellbeing advice.
- Health and Wellbeing Support including benefits like mental health support, physiotherapy, free flu jabs, and 24/7 GP services.
- Occupational Health Services ensuring you're looked after both physically and mentally.

## **Investing in Your Development**

- Professional Growth: We're passionate about helping our staff develop. From bespoke CPD programmes to leadership pathways, we'll support you to achieve your career goals.
- Leadership Opportunities: Whether you're just starting out or ready to take the next step, we offer leadership development programmes to help you succeed.

## **Added Benefits**

- Discount Schemes: Enjoy savings on shopping, travel and entertainment.
- Salary Sacrifice Options which include our electric car and cycle-to-work schemes.

## **Why Now?**

This is an exciting time to join ALP. We are a growing organisation with a clear vision for the future, and our commitment to excellence means you'll be working in a dynamic, inclusive and forward-thinking environment.

At ALP, your contribution will make a real difference—not only to the lives of our children but also to your own personal and professional growth.

Join us and be part of something truly special.

## The History Department

The History department is centred around making the subject accessible and enjoyable for all students through the use of a carefully-crafted curriculum which intertwines core historical knowledge with opportunities to practice historical skills. The department consists of highly-experienced practitioners who have a broad range of roles across the whole school but who are all dedicated to delivering responsive and creative lessons for all. The department follows the AQA GCSE History specification comprising of 4 topics including the American west and a study of Health over time.

## The Person

- Exhibits the highest of expectations.
- Demonstrates exceptional listening skills and outstanding verbal and written communication abilities.
- Displays outstanding expertise in organisational and time management skills, ensuring efficiency and effectiveness in all tasks.
- Exemplifies the values and ethos of the Trust as a positive role model.
- Displays an ability to lead and motivate a team and foster a culture of collaboration.
- Collaborates as a team player, demonstrating flexibility and commitment to contributing actively to a full program of extra-activities.
- Inspirational and well-qualified teacher
- Exhibits excellent people management skills.

## Job Description

<b>JOB TITLE</b>	Subject Leader of History
<b>CONTRACT TYPE</b>	Permanent 1.0 FTE
<b>ACCOUNTABLE TO</b>	Headteacher/ Senior Leadership Team
<b>GRADE</b>	MPS/UPS plus TLR 2a
<b>REQUIRED</b>	1 September 2025

### RESPONSIBILITIES OF ALL POST HOLDERS

#### ETHOS

**Employees are expected to support and contribute to the school ethos.**

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post-holder. It is not a comprehensive statement of procedure and tasks but sets the main expectations of the school in relation to the post holder's professional responsibilities and duties.

The Trust is committed to safeguarding and promoting the welfare of children and expects all employees and volunteers to share this commitment. This post is subject to signing our ICT Employee User Policy and having a satisfactory Enhanced DBS Certificate.

#### GENERAL EXPECTATIONS

**Employees will:**

- Contribute effectively to the work of the school and to the achievement of the 'School Improvement Priorities'.
- Play a full part in the life of the school community, to support our distinctive aims and ethos, to encourage employees and pupils to follow this example.
- Follow school policy regarding care, support and supervision of pupils.
- Attend training and development activities and courses, ensuring continuing, personal and professional development.
- Contribute to a welcoming school culture by promoting mutual respect for all.
- Comply with any reasonable request from a leader to undertake work of a similar level that is not specified in this job description.
- Work as a team member.
- Act as a role model to pupils in speech, dress, behaviour and attitude.
- Have common duties in the areas of: Quality Assurance, Communication, Professional Practice, Health & Safety, and General Management (where applicable), Financial Management (where applicable), Appraisal, Equality & Diversity, Confidentiality and Induction.

## RESPONSIBILITIES FOR ALL TEACHING EMPLOYEES

### Teachers will:

- Work within the National Conditions for Employment of School Teachers (STPCD).
- Uphold and observe the Professional Code for Teachers (GTC) and meet the National Standards for Qualified Teachers.
- Promote the school's stated ethos and support the school's policies in pupil leadership and management.
- Support and encourage colleagues at all levels within the school.
- Contribute to and implement the annual School Improvement Plan and agreed policies.
- Teach as directed throughout the school, subject to appropriate training.
- Expect, monitor and improve progress in pupil learning.
- Contribute to the personal and social development of all pupils.
- Participate in the pastoral management and delivery of the schools Personal Social Health Citizenship and Enterprise Education programme (PSHCEE) as requested.
- Take part in quality assurance and performance management procedures outlined in an agreed school policy.
- Take responsibility for personal development.

## RESPONSIBILITIES FOR ALL SUBJECT TEACHERS

### All subject teachers will:

- Take full responsibility for ensuring a scheme of work is delivered to pupils in their allocated classes.
- Plan lessons using a range of strategies to meet pupil's individual learning needs understood from attainment and supporting data.
- Have a thorough knowledge and understanding of their subject, its teaching and place in the National Curriculum and that of the school.
- Use the models set out in School Policies for delivery of lessons.
- Set homework according to school and department policies.
- Mark, assess, record and report on pupil's achievements, setting appropriate targets. Keep to deadlines for reporting, marking, submission of coursework and assignments.
- Prepare pupils for examinations when required, taking part in standardising and moderating activities required by departments and examination boards.
- Contribute to the development of schemes of work, school and department policies as appropriate.
- Attend and contribute to appropriate meetings and professional development activities.
- Take an active part in the school's self-evaluation process, including the completion of appropriate documentation, and contribute to this process within the subject area. Undertake whatever other duties might reasonably be requested by the Head Teacher or Subject Leader.

## RESPONSIBILITIES FOR ALL FORM LEADERS

### All form leaders:

- Are responsible for day-to-day administration in the form group.
- Review and discuss pupil's work and welfare, setting targets as necessary.
- Meet with parents including school calendared meetings.
- Promote good behaviour and positive attitudes at all times.
- Support form, year and school activities as appropriate.
- Deliver an appropriate programme of form group activities, including the agreed PSHCE programme.

## CAREER STAGE RESPONSIBILITIES

### RESPONSIBILITIES OF POST THRESHOLD TEACHERS

Teachers who have passed the Threshold should ensure that they continue to meet Threshold Standards and should demonstrate that they make an active contribution to the policies and aspirations of the school.

#### Specifically:

- They provide a role model for teaching & learning.
- Make a distinctive contribution to the raising of pupil standards.
- Contribute effectively to the work of the wider team.
- Take advantage of appropriate opportunities for professional development, using outcomes effectively to improve pupils' learning.
- There is a clear expectation that Post-Threshold Teachers will take a lead role in the development of other teaching employees and will welcome pupil and Early Career Teachers and visitors, by prior arrangement, into their learning environment.

### (TLR) FACULTY POST HOLDERS / HEAD OF DEPARTMENT / TEACHING AND LEARNING RESPONSIBILITIES

- Act as a role model and lead professional for members of the team.
- Manage and conduct appropriate monitoring and evaluation procedures, including lesson observations, to ensure high standards of teaching and learning.
- Maintain a positive climate for learning based on high expectations of pupils and their potential.
- Take appropriate steps to support employees in developing their teaching practice including the organisation and delivery of appropriate training, advice, and coaching activities.
- Use and apply data effectively to ensure pupil progress is monitored against targets and prompt action is taken to address any concerns.
- Ensure that marking and assessment procedures are followed consistently by all members of the team, in line with school and department policy, including the application of assessment for learning processes and techniques.
- Plan and review schemes of work which incorporate all statutory requirements, and which demonstrate the use of appropriate and varied teaching and learning strategies.
- Ensure that the needs of all pupils are known and met effectively, including pupils with learning and behavioural needs.
- Use appropriate strategies and support mechanisms to meet the needs of the pupils.
- Develop opportunities for enhancing the curriculum experience for pupils including the provision of booster classes and other extension activities.
- Monitor and review the range of curriculum options and opportunities offered to pupils and advise on and manage the introduction of new provision where appropriate.

### PUPIL OUTCOMES

- Be accountable for the performance of pupils against targets in the appropriate curriculum area(s).
- Prepare reports as required analysing pupil progress and performance in the designated area
- Establish and maintain a safe, healthy and attractive environment for learning.

## RESOURCES

- Manage budgets within your area of responsibility following all Trust procedures.
- Deploy employees and physical resources effectively to support the delivery of high quality teaching and learning.
- Ensure all relevant health and safety requirements are complied with, bringing concerns to the attention of the relevant employees promptly

## LEADERSHIP RESPONSIBILITIES

### PERFORMANCE MANAGEMENT

- Performance management team leader responsibilities.
- Meet regularly with employees to monitor progress towards objectives.
- Carry out lesson observations as required as part of the monitoring arrangements.

### CONTRIBUTION TO SCHOOL DEVELOPMENT

- Contribute to the development of school policy through participation in appropriate meeting groups, committees and working parties.
- Liaise as appropriate with external agencies including the LA achievement services.
- Support the school ethos and policies in relation to pupils, parents, the local community and other external groups.
- Provide reports as appropriate for Governors on activities and progress within the area of responsibility.

### PERSONNEL

- Participate in and advise on the appointment and selection of employees.
- Provide support, guidance and leadership to all members of the team.
- Clearly articulate and promote a shared understanding of and commitment to the vision for the school and its development at both team and whole school level.
- Delegate tasks appropriately within the team.
- Chair team meetings.
- Mentor and support new employees.
- Provide advice to the head teacher as required on matters including threshold and upper pay spine progression for members of the team.
- Prepare confidential references for members of the team as required.

**The above list of duties and responsibilities are not an exhaustive definition of all tasks associated with the post.**



# Person Specification

		Essential	Desirable
APPLICATION	A well-structured letter of application indicating interests and strengths in the subject.	*	
	Fully supported in references.	*	
QUALIFICATIONS AND PROFESSIONAL DEVELOPMENT	Qualified Teacher Status.	*	
	Ability to teach examination classes.	*	
	A degree in a relevant subject.	*	
	Ability to use ICT as a learning tool.	*	
	Evidence of further CPD.	*	
	A clear understanding of keeping pupils safe in schools.	*	
	A post graduate qualification.		*
EXPERIENCE	Recent and relevant Continued Professional Development.		*
	Evidence of involvement in developing Teaching and Learning .		*
	Ability to demonstrate high standards of classroom practice.	*	
	Proven ability to plan and deliver successful and inspiring lessons.	*	
	Use of data to inform planning, teaching and measuring progress.		*
	A commitment to extra-curricular activity.		*
QUALITIES & VALUES	Experience in more than one school.		*
	A drive to make learning fun, engaging and exciting for all pupils.	*	
	A passion for the subject.	*	
	Ability to motivate and inspire teaching.	*	
	The ability to inspire others and share good practice.	*	
	Good communication skills with the ability to relate effectively to all.	*	
	A commitment to promoting inclusion.	*	
	A desire to extend learning outside of the classroom.	*	
PERSONAL ATTRIBUTES	A commitment to Equal Opportunities.	*	
	Ability to adapt teaching to recognise new and emerging technologies.		*
	Ability to work successfully under pressure and retain a sense of perspective.	*	
	A strong moral purpose and drive.	*	
	Ability to work as a team member to achieve common goals.	*	
	Enthusiasm and self-confidence.	*	
	High expectations for all pupils.	*	
	Initiative, energy and perseverance.	*	
	Caring and supportive.	*	
	Ambition to go on to a higher position of responsibility.		*

**Assessment against the criteria above will be through the application form, letter of application, work related assessments, interview process and references.**

## Application Guidance

Please return a completed application form in full ensuring you have provided accurate information, including the names, addresses and relevant contact details of two referees together with your letter of application.

The letter of application should be no more than two sides of A4 and should set out the particular strengths that you would bring to the post and how you feel you meet the criteria outlined in the job description and person specification. Applications received after the closing date/time will not be considered.

Please ensure you also complete and return the required DCCR form. Completed applications must be received by the school by **9am, Monday 28<sup>th</sup> April 2025 addressed to:**

**Staindrop Academy  
Cleatlam Lane  
Staindrop  
Darlington  
DL2 3JU**

or by e-mail to the School Reception, [reception@staindropschool.com](mailto:reception@staindropschool.com)

## **AFTER SUBMITTING YOUR APPLICATION**

If you have not heard from us within 4 weeks please assume that you have been unsuccessful on this occasion.

## Shortlisted Candidate Guidance

### **REFERENCES**

References will be requested prior to interview, except for non-teaching roles where there are exceptional circumstances, and the applicant does not give consent to do so on the application form.

### **DIGITAL CHECKS**

Online searches may be conducted as part of the Trust's due diligence checks. [Section 226. KCSIE 2024.](#)

### **DBS**

Advance Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment.

An application for a DBS certificate will be submitted for all candidates once they have been offered the position. For posts in regulated activity, the DBS check will include a barred list check. During the recruitment process, any offences, or other matters relevant to the position will be considered on a case-by-case basis.

Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

## PRE-OCCUPATIONAL HEALTH

Pre-occupational health checks are an essential part of the selection and recruitment process to assess if any reasonable adjustments are required.

## EQUAL OPPORTUNITIES

We are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community. Applicants with disabilities will be granted an interview if the essential job criteria are met.

As a disability confident employer, we are committed to employing disabled people and people with health conditions making reasonable adjustments to support disabled applicants when required.