

THE BELVEDERE ACADEMY

Job Description

POST TITLE: SUBJECT LEADER - MUSIC (C allowance)

STATUS OF THE POST

This is a middle leadership post within the academy.

JOB PURPOSE

The Subject Leader will be the lead practitioner in the subject area working with department staff to help raise standards and participation within the subject. They will secure continuous improvement in the teaching and learning of the subject, raising student attainment and monitoring progress. They will ensure that the subject curriculum is engaging and appropriate and provides support, stretch and challenge to all pupils.

MAIN RESPONSIBILITIES OF THE POST

In addition to those professional responsibilities which are common to all classroom teachers in the school, the post holder's key responsibilities will be for raising the standards of teaching, learning and student achievement in a subject area for all pupils attending Belvedere Academy.

The post holder is accountable to the Curriculum Leader or Assistant Curriculum Leader.

PROFESSIONAL RESPONSIBILITIES

In addition to meeting the characteristics described in the Teachers' Standards Framework, the postholder will be required to exercise his/her professional skills and judgement to carry out, in a collaborative manner, the professional duties set out below:-

Leadership

- To be an effective role model in terms of own classroom practice and keeping abreast of national developments in teaching and learning
- To support the Curriculum Leader and Assistant Curriculum Leader to provide leadership across the subject area in accordance with the aims and objectives in the Curriculum Area Improvement plan
- To create and maintain effective working relationships throughout the subject area by promoting and supporting a creative and collaborative ethos.
- To deploy subject staff effectively, making the best use of their abilities and strengths
- To develop and maintain effective working relationships with other Subject Leaders in the Curriculum Area

- To work with other Subject Leaders as and when appropriate to share ideas and to ensure consistency
- To attend half termly Subject Leader meetings

Curriculum

- To ensure effective professional development of all subject staff at different stages in their careers.
- To ensure the delivery of an ambitious, inclusive, high quality curriculum programme which meets the needs of all pupils.
- To actively monitor and respond to curriculum development and initiatives at national, regional and local levels.
- To play the lead role in the development of appropriate syllabi, resources, schemes of work, assessment policies, and teaching and learning strategies in the subject area.
- To develop cross-curricular links to support pupils' learning
- To lead on strategies that monitor the quality of teaching and learning within the subject area (e.g. learning walks / work scrutiny)

Staff Development

- To work with subject staff to ensure that staff development needs are identified and that appropriate programmes are designed to meet such needs.
- To undertake Performance Management Review(s) and to act as reviewer for selected subject area staff.
- To participate in the interview process for teaching posts when required and to ensure effective induction of new staff in line with academy procedures.

Assessment

- To work with the Curriculum Leader and Assistant Curriculum Leader in terms of monitoring pupil progress and putting in place necessary intervention strategies where needed.
- To ensure that all assessment deadlines are met by subject staff
- To analyse subject data in terms of pupil progress and against their Expected Attainment Pathways Grades
- To ensure that relevant sections in the Parental Assessment Booklet, Options Booklet and Sixth Form Prospectus are up to date
- To liaise with the Examinations Officer to ensure that all examination entries are processed on time

Enrichment

- Organise regular performances showcasing music including school concerts
- Contribution to the organisation and programme for whole academy events such as Prizegiving and the Carol Concert
- Manage a team of peripatetic music teachers and pupil lessons

- Liaise with the Subject Leader of Drama on the organisation of academy productions
- Run the school choir(s) and orchestra(s) focusing on maximum inclusive participation
- Provide opportunities for students to compete within the city, across the GDST and nationally

Other specific professional responsibilities

The post holder will also be responsible for:

- Ensuring that the academy behavior policy is being followed by subject staff and to play a lead role in ensuring that systems in place to monitor behavior are followed consistently by subject staff
- Co-operating with the academy on all issues to do with Health, Safety & Welfare and GDPR
- Attending Local Authority Subject Leader meetings
- Carrying out any other reasonable duties as assigned by the Curriculum Leader / Assistant Curriculum Leader

Note

- This job description is not necessarily a comprehensive definition of the post
- The particular duties and responsibilities listed above may be subject to reasonable change from time to time following consultation between the Curriculum leader and the Senior Leadership Team

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