



Abbot Beyne School

Job Description

Post	Classroom Teacher
Reporting to	Subject Leader
Salary	Teachers' Main Pay Scale / Upper Pay Scale
Job Purpose <ul style="list-style-type: none"> • To raise attainment in your subject across Key Stages 3, 4 and 5 • To deliver high quality teaching to ensure all students make excellent progress • To carry out the professional duties of a qualified teacher in line with Abbot Beyne School's expectations and the teachers' professional standards • To contribute and work with the department to continually develop a range of stimulating relevant resources appropriate to the needs of our students 	
Teaching and Learning <ul style="list-style-type: none"> • To ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, pace and challenge are maintained, and best use is made of teaching time • To use teaching methods which keep students engaged, including a variety of teaching and learning styles, stimulating students' intellectual curiosity, effective questioning and responses, clear presentation and good use of resources • To complete the lesson planning paperwork to identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught, using appropriate differentiation skills • To provide opportunities to develop students' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context • To set appropriate and demanding expectations and targets for student learning and motivation, building on prior attainment • To remain up to date with the SEN register, seeking specialist advice to ensure appropriate differentiation and personalised support for students with SEN • To remain up to date with specialised subject knowledge to be able to cope confidently with students' subject related questions • To fully integrate technology, specifically iPads and the student use of iPads into all of your teaching 	
Safeguarding Young People and Student Voice <ul style="list-style-type: none"> • To be committed to the safeguarding and promotion of the welfare of young people and to demonstrate this commitment in every aspect of this post 	

- To be responsible for the care and guidance for students within your form group and also to ensure your classroom is a safe environment for students to learn
- To work in partnership with students to enhance their learning and widen their experience of education

Monitoring, Evaluation and Data Analysis

- To maintain an accurate record of students' progress, homework and assessments
- To assess if learning objectives have been achieved and use this for future teaching
- To mark and monitor students' class and homework within a reasonable time frame, providing constructive oral and written feedback, setting targets for students' progress to ensure that students know their current level / grade of achievement and know what they have to do to raise their level of achievement
- To analyse student data to inform intervention strategies and appropriate action plans

Attendance and Behaviour

- To set high expectations for students' behaviour and attendance, establishing and maintaining a good standard of discipline through well-focused teaching, through positive and productive relationships and through consistent use of the School's Positive Behaviour System to ensure all students are treated fairly
- To set work for students absent from school for health or disciplinary reasons
- To seek advice as required from colleagues regarding support or intervention when behaviour or attendance concerns arise
- To record student attendance in a timely manner
- To play an active role in rewarding student achievement and positive behaviour

Relationships with Parents/Carers, Colleagues and the Wider Community

- To maintain positive relationships with parents / carers, calling parents / carers as necessary regarding student progress or if there are health and welfare concerns
- To liaise with the Subject Leader if written correspondence to parents is required
- To attend Parents' Evenings to keep parents / carers informed of progress
- To prepare accurate reports to parents / carers
- To establish effective working relationships with colleagues and professionals
- To liaise with agencies responsible for students' welfare

Manage Own performance and Development

- To take responsibility for your own personal professional development, keeping up to date with research and developments in pedagogy and in the subjects taught
- To set a good example to students in terms of presentation and personal conduct
- To evaluate your own teaching critically and use this to improve effectiveness

- To engage actively in the Performance Management and Review Process

Threshold Responsibilities (if applicable)

- To be an Ambassador of Teaching and Learning as a UPS teacher, ensuring every standard is consistently achieved

Other Specific Duties

- To undertake the responsibilities of a Form Tutor
- To play a full part in the life of the school community
- To maintain safe housekeeping across the school including tidy classrooms conducive to learning and staffing areas clean for rest breaks
- To be aware and comply with policies and procedures relating to child protection, health, safety and security, confidentiality, reporting all concerns appropriately
- Other duties commensurate with the grade of the post as directed by the Headteacher or specified by the School Teachers' Pay and Conditions Document

The duties and responsibilities highlighted in this Job Specification are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post.

Everyone a Learner. Everyone Learning.