



## Abbot Beyne School

### **JOB DESCRIPTION Subject Specialist in Science**

This is a generic job description for all Subject Specialists. It should be read alongside other posts of responsibility within curriculum areas, as well as Teacher Standards 2012.

#### **Purpose**

- To carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions document (STPCD).
- To raise standards of student attainment and achievement within Science and to monitor student progress.
- To develop and enhance the teaching practice of others.
- To ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the subject.
- To be accountable for leading, managing and developing the curriculum area.
- To manage effectively and deploy teaching / support staff, financial and physical resources within the department.

#### **Introduction**

- To articulate the vision for the subject and share it effectively with the team.
- To demonstrate a pursuit of excellence with an uncompromising and highly successful drive to strongly improve.
- To support the Director of Learning in implementing whole school practice.
- To model effective learning and teaching.
- To lead curriculum change.
- To contribute to whole school strategic planning through completion of relevant parts of the SEF/SIP.
- To manage and organise the resources required to teach each subject area.
- To organise class / group lists.
- To demonstrate an awareness of the health and safety of all members of the school community and to deal with or report any areas of concern immediately.
- To complete any additional responsibilities as required by the Headteacher.

#### **Achievements and Standards**

- To ensure achievement and progress of all students and groups of students is exceptional in the subject.
- To analyse data to ensure students and staff are working towards aspirational targets.
- To monitor individual students and different cohorts of students and make appropriate, sharply focused interventions to tackle under-achievement of students' work.
- To monitor the quality of achievement, assessment and marking through sampling student work

## **The Quality of Provision**

- To focus relentlessly on improving learning and teaching.
- To ensure that schemes of learning, with regular assessments, are in place that meet the academic needs of all students with challenging tasks and imaginative strategies.
- To lead subject self-evaluation.
- To observe and review the quality of learning and teaching in the subject.
- To demonstrate robust quality assurance which leads to prompt, decisive action to tackle relative weaknesses.
- To promote a stimulating learning environment which encourages students to learn
- To research and provide the latest learning resources for students and teachers
- To promote SMSC entitlement through the provision of a broad range of curriculum and enrichment activities including school trips where appropriate

## **Professional/Personal Development and Well Being**

- To develop a team ethos
- To induct new staff
- To support staff in receiving appropriate CPD which meets the needs of both the individual, the Faculty and the school
- To establish effective communication through, for example, the timely preparation of agendas, chairing of meetings and publication of minutes

## **Learners, Parents/Carers and Stakeholders**

- To carry out any pastoral support roles (including being a Form Tutor) as required.
- To evaluate the views of students, parents and stakeholders and act on recommendations where appropriate.
- To liaise with parents, carers and stakeholders in order to facilitate the flow of information about students.