

Foxwood Supply TA1 - Person Specification

Requirements		Essential	Desirable	Proposed selection method*
Experience	• Experience of working with SEND children.	*		A
	• Working as part of a team.		*	A
Qualifications	• To be educated to at least GCSE or above in Maths and English.	*		A
	• NVQ Level 2 for Teaching Assistants or equivalent qualifications OR		*	A
	• Have 2 of the following qualifications – City and Guilds Learning support competencies NFCE Special Needs Assistant/ OU Learning for All Level 2/ OU Specialist Teacher Assistant Certificate/ Certificate for Teaching Assistants Level 3 (CTA3).			
Skills and Knowledge	• Knowledge of how schools operate and the need for discretion and confidentiality.	*		A/I/R
	• Awareness of practices and procedures within education relating to the welfare and safeguarding of children.	*		A/I
	• Good interpersonal skills, able to communicate orally and in writing.	*		A/I
	• The ability to motivate young people.	*		I/R
	• Good organisational skills.	*		R
	• Understanding and value the role of parents and carers in supporting children.	*		R
Personal Qualities	• Able to work as part of a team but also be a self-starter and be able to set personal goals.	*		I/R
	• The ability to get on well with pupils, to be an advocate for young people.	*		R
Working Practices	• Be willing to undertake training to enhance service delivery and self-development.	*		A/I
	• Willingness to share information and expertise with other staff.	*		A/I
	• Undertake First Aid Training.	*		A/I

A = Application

I = Interview

R = Reference