

Job Description

Support Intervention Practitioner

Department:	Administration
Responsible to:	Assistant Principal – Professional Standards
Responsible for:	Providing Intervention support to students
Salary:	Grade 4 SCP 3 - 5 £14,953 - £15,428 (actual)
Contract:	26 hours per week term time + training days
Functional links with: Staff, Student, Parents, Governors, Other agencies	
Main purpose of the job:	

Main Duties

- Support students' learning through the delivery of small group or 1:1 work
- Support students in developing self-regulation strategies through consistent routines, modelling, and reflective conversations.
- Contribute to regular reviews of student progress and provision, including completion of student records and input into reintegration plans and timetable adjustments where appropriate.
- Maintain clear and timely communication with relevant staff regarding student progress, concerns, and incidents.
- Demonstrate flexibility in responding to changing student needs and adapting support accordingly.
- Engage in ongoing CPD, specifically related to behaviour management, SEND, safeguarding and mental health, to best support the students.
- Liaise and work with the Lead SEND Practitioner and other pastoral and teaching staff on work and support programmes for students

Management of Resources

- Ensure that resources are maintained effectively and are available as required
- Organise work and activities in advance of the sessions to ensure that the learning resources required are effective and accessible in order to achieve the learning outcomes

Pastoral Support

- Promote and model positive behaviour, and build strong professional relationships with students
- Liaise with the pastoral team on the implementation of appropriate strategies
- Uphold the behaviour policy through effective delivery of its aims
- Develop links between home and the UTC, liaising with parents, carers and other agencies, with the support of other staff
- Be aware of confidential issues linked to home/student/UTC

General

- Undertake any other duties in connection with the level of the post
- Take account of the published aims and objectives of the UTC in all matters
- Ensure the care of furnishings, fittings and equipment shared with other users
- To participate in professional and personal development programmes as required, including training and performance review
- To contribute to the support staff team ethos through demonstrating a flexible approach to undertaking tasks and responsibilities
- To contribute to the overall ethos/work/aims of the UTC
- To be aware of, and comply with, policies and procedures relating to child protection and safeguarding, reporting any concerns to a designated person
- To be aware of, and comply with, health & safety; security; confidentiality and data protection policies and procedures reporting all concerns to an appropriate member of the leadership team
- To support the UTC's Equality and Diversity Policy
- To appreciate and support the work of other professionals
- To support other colleagues where appropriate in their roles
- Maintain professional boundaries and ensure all interactions are in line with safeguarding and child protection policies.

Any Special Conditions of Service:

- There is a requirement to submit to an Enhanced Disclosure and Barring Service (DBS) check

PERSON SPECIFICATION

Job Title: Support Intervention Practitioner

The Engineering UTC is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Essential Criteria

SKILLS & EXPERIENCE

Experience of supporting students in a school or learning environment

Evidence of establishing positive relationships with students

Excellent interpersonal skills and ability to work as part of a team

Excellent organisation and time management skills with the ability to prioritise and work to deadlines

Ability to communicate effectively, both verbally and in writing

Able to provide appropriate levels of individual attention, reassurance and help to achieve the intended learning outcomes

KNOWLEDGE & UNDERSTANDING

Knowledge of the national curriculum in core subject areas

Effective use of ICT systems and packages (eg. word/excel/powerpoint)

Understanding of Safeguarding and Child Protection issues.

PERSONAL COMPETENCIES AND QUALITIES

A sensitivity to the needs of students

Flexible approach to meet daily demands of the role

Personal integrity, honesty, resilience and enthusiasm

Commitment to personal development

An excellent record of attendance and punctuality

Seek advice and support when necessary

OTHER CONDITIONS

Enhanced DBS Check

Satisfactory References

Pre-employment Health -Check

Right to work checks

Desirable Criteria

Evidence of a recognised student support qualification e.g. NVQ, NNEB, City & Guilds

Knowledge of appropriate first aid procedures or willing to attend a relevant course

Knowledge of Bromcom or other education databases

Determination to succeed and the highest possible expectations of self and others