**Lincoln St Christopher’s School**

**Job Description for Class / Subject Teacher:**

The Teachers’ terms and Conditions of employment cover all posts. All teachers will be expected to meet the appropriate Teacher Standards as a minimum requirement, relevant to experience.

This job description may be amended at any time, following consultation between the Head teacher and member of staff and will be reviewed annually. Priorities for the year will be negotiated and highlighted.

**Core purpose:**

* To provide a high quality educational experience for all children where teaching and learning is at least ‘good’ and pupils make at least good progress (in accordance with the current Ofsted framework).
* To be accountable for the attainment and progress of all pupils taught by the post holder.
* To supervise and guide the work of the Teaching Assistants who are assigned to their class / pupils.
* To provide pastoral support and guidance for the pupils in the post holder’s class.
* To contribute to the overall development of the teaching and learning in their area.

## Knowledge and understanding

1. To have knowledge of, and keep up to date with, the National Curriculum and where appropriate, the variety of other curriculum pathways.
2. To understand how pupils’ learning is affected by their physical, intellectual, emotional and social development, to understand the stages of child development and make all necessary adaptations to meet these and to address the needs identified in the pupils Education Health Care Plan.
3. To select and make good use of IT and other technologies and learning resources to inspire and motivate learners and enable them to access the curriculum.
4. To be familiar with the school’s current systems and structures as outlined in policy documents including the Health and Safety and Child Protection Policies.
5. To understand and know how national, local comparative and school data including National Curriculum test data can be used to set clear targets for pupil’s achievement.

## Planning, teaching and class management

* To plan and teach in relation to the National Curriculum with regard to the school’s vision statement, own policies and schemes of work and the teaching programme for each pupil.
1. To provide clear structures for lessons and sequences of lessons, which maintain pace, motivation and challenge.
2. To make effective use of assessment information on pupils’ prior attainment and progress to set appropriately challenging targets and learning activities.
3. To ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that learning objectives / intentions are met.
4. To monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
5. To use a variety of teaching and learning styles to keep all pupils engaged.
6. To be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
7. To evaluate own teaching critically to improve effectiveness.
8. To effectively promote and develop literacy and numeracy skills across the curriculum to ensure literacy and numeracy do not create barriers to learning.

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## Monitoring, Assessment, Recording, Reporting and Accountability

1. To assess and record each pupil’s progress and tracking systematically, with reference to the schools current practice, including the social progress of each child, using the results to inform planning.
2. To mark and monitor class work and homework, providing constructive feedback, setting aspirational targets and planning challenging activities.
3. To provide reports on individual progress to the Head teacher and parents as required.
4. To attend appropriate Parents’ Evenings, Annual Reviews and Individual meetings to keep parents / carers informed about the attainment and progress their child is making towards their targets.

**Pastoral Responsibilities**

* To take responsibility for promoting and safeguarding the welfare of the children / young

persons.

* Take part in the pastoral organisation of the school as form tutor.
* To be the first point of contact for parent/carer of pupils in their class / form group.
* To monitor and set targets for individual education plans (if applicable) for pupils in their class.
* To promote good attendance and punctuality, monitoring in accordance with the School

Attendance Policy and providing support where needed.

## Other Professional Requirements

* Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
* Take responsibility for your own professional development through the Performance Management structure within school.
* Support and implement all relevant teaching and learning policies including the Code of Conduct for staff and whole school policies.
* Act as a role model to pupils in respect of dress, attendance, punctuality and general conduct.
* Ensure all deadlines are met when published in advance.
* Undertake all professional duties and responsibilities necessary for the smooth running of the school, as may be assigned by the Head Teacher.

W/ Job descriptions