**JOB DESCRIPTION**

|  |  |  |
| --- | --- | --- |
| Job Title: | **Whole School EAL Lead** | Salary: **Main Professional Grade + TLR2B** |
| Location: | **Meadow Park School** | Line Manager: **SENDCO** |

#### Job Purpose

To lead, manage and work collaboratively with mainstream teachers and support staff to plan and deliver effective English language support to English as additional language (EAL) students to speed their acquisition of English and facilitate access to the curriculum.

#### Main Tasks/Duties/Responsibilities

Support For Students

* To plan, lead and monitor the delivery of English language by teaching and non- teaching staff to support all students with English as an additional language to develop their acquisition of the English language.
* Assess individual student’s needs and plan, deliver and evaluate an appropriate intervention curriculum for them including schemes of work and deployment of resources.
* Monitor student’s progress and ensure that feedback is in line with school policy. Liaise with all staff to ensure EAL students are supported.
* Develop and maintain the EAL area of the school as a high priority
* Develop knowledge and keep abreast of external strategies and respond, developing links between EAL support and national initiatives.
* Provide CPD for teaching and non-teaching staff to develop quality first wave teaching.
* Develop and maintain links with parents to meet the needs of EAL students in order to ensure that educational achievement and personal development are maximised. Enable and engage parents and carers, informing them of what is planned and how they can support their child.
* Liaise with EMAS and external agencies and network with other schools

Development of the Curriculum

* To take a leadership role in developing a learning environment and curriculum that recognises values and enhances cultural and linguistic diversity, promoting an anti-discriminatory ethos, implementing school policy to meet the learning needs of students with English as an additional language.
* To develop Schemes of Learning and ensure appropriate resources, strategies and activities are in place to fully support interventions and learning in curriculum areas across the school
* Engage in regular QA processes to monitor the quality of teaching, learning and levels of progress for students that are EAL

Whole School Responsibilities

* Build a commitment and shared vision through attending pastoral and departmental meetings, delivering CPD and maintain a network of EAL/SEN
* Develop a strategy for ensuring inclusion, equality of opportunity and respect for diversity, monitoring student’s curricular experience for evidence of stereotyping.
* Organise and develop training and support for colleagues involved in supporting EAL
* Ensure that continuing professional development for themselves and others takes place, to secure high standards of EAL teaching, learning and guidance.