

## **Person Specification**



Closing Date: 29<sup>th</sup> June 2022 Post: Teaching Assistant – Fixed term

Closing Date: 29"		Post: Teaching Assistant – Fixed term	
	Essential	Desirable	Evidence
Qualifications and Experience	<ul> <li>Experience of working with children</li> <li>GCSE English and mathematics (grade C/5 or above) or equivalent</li> </ul>	<ul> <li>Experience of working with children in a school setting</li> <li>Qualification relating to working with children</li> <li>Experience of working with children who have special educational needs</li> <li>Experience of working with children with Autism</li> <li>Experience of supporting children within a small group</li> <li>Experience of adapting planning to suits individual's needs</li> <li>A level qualification or equivalent</li> <li>First-aid qualifications</li> </ul>	<ul> <li>Application Form</li> <li>Copies of certificates</li> <li>Letter of application</li> </ul>
Knowledge, Understanding & Skills	<ul> <li>Challenge &amp; support all pupils to ensure they achieve their full potential</li> <li>Have high expectations of pupil behaviour</li> <li>Understand the importance of safeguarding</li> <li>Demonstrate the ability to learn and adapt from past experience</li> <li>Take advice and act upon it</li> <li>Fluent in standard English in both speaking and writing</li> <li>Basic IT skills</li> </ul>	<ul> <li>Ability to contribute to the maintenance of pupils' records of progress / development</li> <li>Able to select and prepare teaching resources</li> </ul>	<ul> <li>Application form</li> <li>Letter of application</li> <li>Interview</li> </ul>
Personal Skills and Qualities	<ul> <li>Communicate effectively with pupils, parents &amp; colleagues</li> <li>Can work as part of a team</li> <li>Able to maintain confidentiality</li> <li>Self-evaluative, positive &amp; adaptable to changing circumstances &amp; new ideas</li> <li>Able to use initiative</li> <li>Possess good organisational skills</li> <li>patience</li> </ul>	<ul> <li>Sociable &amp; outgoing</li> <li>Takes an interest in and is willing to support school events</li> <li>Confident when responding to difficult situations</li> <li>Proactive in offering ideas</li> </ul>	<ul> <li>Application form</li> <li>Letter of application</li> <li>Interview</li> </ul>

Above all, you need to like children, want the very best for them and be prepared to put their needs first. You must recognise the importance of the whole child; be able to include all learners and support them to achieve high standards, within a creative, broad and innovative curriculum.