



Barrow Hall Community Primary School
Class Teacher Job Description

Job purpose	To teach pupils within the school and to carry out such other associated duties as are reasonably assigned by the Headteacher; and to share best practice across the school. The post holder would be expected to apply all policies within the school and to uphold high standards of work at all times.
Responsible to:	Identified member of the Senior Leadership Team
Responsible for:	The post holder may be responsible for the supervision of the work of Teaching Assistants relevant to their responsibilities. They will also be responsible for aspects of whole school improvement, proportionate to their pay band.
Summary of key roles	<p>In addition to the responsibilities of class teacher as set out in the teachers' pay and conditions document you will also undertake the following duties and responsibilities.</p> <ul style="list-style-type: none"> • to monitor and report to parents on the progress of pupils; • to assess pupils' achievements and progress in accordance with arrangements agreed within the school; • to support colleagues in quality teaching through sharing of good practice.
Duties and responsibilities specific to the post	<ul style="list-style-type: none"> • To promote and safeguard the emotional, physical, academic and social welfare of all children across the school • To effectively share best practice with colleagues across school • To ensure that the needs of all pupils are met through effective teaching, in line with the school's approach/pedagogy • To effectively teach, according to their educational needs, pupils assigned to him/her in the designated class(es) • To prepare and plan lessons in order to achieve progression in pupils learning, to participate in collective planning with colleagues and to identify clear learning objectives and content. • To understand the range of needs (including SEND) that pupils may display and adapt planning and teaching to barriers to the curriculum, ensuring full access to the curriculum wherever possible. • To monitor the progress of pupils and to report this to parents and school leaders in line with school procedures. • To assess in accordance with agreed school policy and to use assessment to effectively inform planning at each stage. • To participate in, and contribute to, staff meetings and other CPD activities, as appropriate. • To maintain discipline in accordance with school policy. • To conserve all the school's resources in accordance with good practice to avoid waste and inappropriate expenditure. • To be mindful at all times of personal safety and of the safety of others. • To actively promote good relationships with all within the school community. • To participate in the arrangements for monitoring, self – review, appraisal and in – service training. • To continually strive for the highest standards of work and presentation from all pupils.

	<ul style="list-style-type: none"> • To assist in the development of individual learning programmes for children of all abilities. • To seek to contribute actively to the aims of the school. • To plan opportunities to contribute to pupils' personal, spiritual, moral, social and cultural development. • To use information and communication technology to enhance professional effectiveness both in and out of the classroom. • To ensure coverage of the National Curriculum/EYFS. • To take responsibility for helping meet aggregated school targets as determined by the Governors. • To participate actively in initiatives for school improvement. • To complete SEND documentation when necessary • To provide equal opportunities to all children. • To implement both the spirit and the detail of all school policies.
Generic duties and responsibilities	<p>To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with:</p> <ul style="list-style-type: none"> - school policies and guidelines on the curriculum and school organisation - local authority policies and procedures - National Teacher Standards - SEN Code of Practice and guidelines. <p>The duties and responsibilities detailed within this job description should be supplemented by those accountabilities, roles and responsibilities common to all classroom teachers, as set out within the School Teachers Pay and Conditions Document.</p> <p>To undertake any other particular duty reasonably assigned by the Headteacher from time to time.</p>
Performance	This will be managed through the school's Appraisal Policy.

Post Holder's Signature:		Date:	
Headteacher's Signature:		Date:	